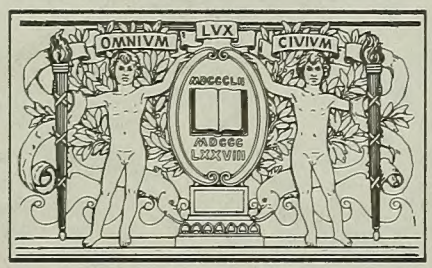
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CITY OF BOSTON FINANCE COMMISSION

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May 14, 1971

To the Honorable the Mayor and Members of the City Council:

Attention has recently been focused on the procedures employed by the City of Boston in awarding contracts, which amount to or exceed $2,000, without advertisement. The City Council has announced plans to investigate these procedures. Of course, contract award procedures in Boston are a matter of vital importance to the citizens and taxpayers of the City. The standards and procedures employed by the City of Boston in connection with the awarding of all contracts, especially contracts awarded without public advertising, are worthy of careful and continuous consideration by those interested in our City Government.

The Finance Commission has had a long-standing interest in City of Boston contract procedures. For the last fifteen years or so, the Finance Commission has been fortunate in having had the opportunity to review and comment on letters to award contracts without public advertising before those letters have been submitted to the Mayor for approval. Mayor John B. Hynes instituted a voluntary arrangement, which is still in effect, whereby copies of all letters from County Officials and City Department Heads requesting permission to award contracts without public advertising are routed to the office of the Finance

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Commission for such comment, if any, as may seem appropriate, or for an advisory recommendation by the Finance Commission that the contract in question be publicly advertised. To the extent that time and resources permit, these letters are reviewed by members of the staff of the Finance Commission and by the Chairman or an associate member in his absence. In this way, the Finance Commission has frequently been in a position to recommend that a particular contract be publicly advertised, reviewed and reconsidered, or even abandoned, for legal, financial or administrative reasons.

There should be nothing sacrosanct about any administrative procedure, especially municipal contract procedures. We must be constantly alert to the possibility of obtaining greater efficiency and economy and greater protection against irresponsibility and favoritism in the awarding of City contracts. For these reasons, the proposed investigation by the Council is welcomed.

In order to assist the City Council and to promote understanding of the issue by the public, it seemed desirable for the Finance Commission to prepare a report which would outline relevant legal and operational considerations as well as supply data concerning the volume and extent of contracts awarded without public advertising in the City of Boston in the fiscal year 1970, by way of illustration.

1.) Basic Charter Restrictions

Section 30 of the City Charter (Acts of 1909, Chapter 486, as amended) requires that the City of Boston advertise contracts which amount to or exceed $2,000, unless the Mayor gives written authority to do otherwise. Contracts under $2,000, which are not subject to

Section 30 of the Charter, are governed by a long-standing City purchasing procedure which is enforced by the Administrative Services Department and which requires generally (a) that three informal bids be requested from reputable contractors and (b) a general invitation to bid be posted in City Hall, before any contract involving a cost of between $500 and $2,000 may be awarded, except in cases where a waiver has been obtained from the Director of Administrative Services. (Reference: Directive #20, dated November 20, 1970).

Section 30 provides as follows:

> "Every officer or board in charge of a department in ... (Boston) and every officer, board or official of ... (Suffolk County) having power to incur obligations on behalf of said county in cases where said obligations are to be paid for wholly from the treasury of said city, when authorized to erect a new building or to make structural changes in an existing building, shall make contracts therefor, not exceeding five, each contract to be subject to the approval of the mayor; and when about to do any work or to make any purchase, the estimated cost of which alone, or in conjunction with other similar work or purchase which might properly be included in the same contract, amounts to or exceeds two thousand dollars, shall, unless the mayor gives written authority to do otherwise, invite proposals therefor by advertisements in the City Record. (Then follows certain advertising requirements not here relevant.) .... No authority to dispense with advertising shall be given by the mayor

unless the said officer, board or official furnishes him with a signed statement which shall be published in the City Record giving in detail the reasons for not inviting bids by advertisement."

The salutary legislative purpose behind this public advertising requirement was best stated in the case of Morse v. Boston, 253 Mass. 247 at p. 252. There the Court said:

"The manifest purpose (of Section 30) ... is to put a limitation upon the wide power which otherwise officers of the city would possess to make binding contracts with reference to city work. ... The design of the Legislature in enacting these provisions was to establish genuine and open competition after due public advertisement in the letting of contracts for city work, to prevent favoritism in awarding such contracts and to secure honest methods of letting contracts in the public interests. The main aim was to protect the public. Full publicity is provided as a means to that end. While there is vested in the mayor power to dispense with such advertisement, that can only be done after publication of a detailed statement of the real reasons therefor. This purpose is made more clear by reference to earlier statutes. .... Critical comparison of these successive enactments discloses a progressive legislative intent to narrow the otherwise unlimited power of city officers to the end that city contracts shall be free, open and honest. The statutes must be interpreted, if reasonably

possible, so as to effectuate the purpose of the framers."

From this dicta it can be seen that the purpose of Section 30 is to prevent favoritism in the awardingof contracts and to secure honesty for the benefit of the public. The means for obtaining this objective is publicity through public advertising. The heart of the system, therefore, is based upon public advertising not, necessarily, the obtaining of the lowest possible contract price.

In the light of the case of Morse v. Boston, the Finance Commission has approached questions involving the awarding of contracts in excess of $2,000 with a general predisposition toward public advertising. This approach seems especially appropriate since the Finance Commission, historically, has been dedicated to the elimination of excessive and wrongful expenditures in the City of Boston.

2.) Why And When Exemption From Public Advertising May Be Justified

It is important to bear in mind that Section 30 of the City Charter establishes a clear procedure whereby the Mayor may give written authorization for awarding City contracts without public advertising. Before he can dispense with advertising, however, the Mayor must be furnished a signed statement from the appropriate official which must be published in the City Record and which must give in detail the reasons for not inviting bids by advertisement. These signed statements have come to be known as "Letters to Award". The draftsmen of Section 30 clearly had in mind the fact that there would be cases where public advertising for bids would not serve any purpose.

Over the years, rather clear categories of contractual services and supplies have developed in which it has become the custom for the Mayor to waive public advertising requirements at the request of a Department Head. It is important for persons interested to understand what those categories are and why they exist. Regardless of which of the various exempt classifications may be applicable to a given contract, in general there are two conditions, one of which must be satisfied, before exemption from public advertising is valid. It must be demonstrated either 1.) that the subject matter of the contract is not appropriate for advertising and the competitive bidding process, or 2.) that due to emergency or other extraordinary circumstances (or an overriding public purpose) the service must be obtained without public advertising. As in the case of the common law, exempt classifications have developed over the years. The major exempt classifications are as follows:

A. Professional Service Contracts: Contracts for professional services are normally exempted from public advertising. This category includes contracts for artistic, architectural, medical, legal, and other uniquely specialized services. There is sometimes a threshold question as to what constitutes "professional" services. The Finance Commission has taken the view, for example, that the services of data processing analysts and engineers are normally sufficiently "professional" to warrant exemption. The common denominator seems to be an absence of work characteristics which could be effectively controlled by specifications and a level of contract performance which compels the granting of individual consideration. It

is proper, in our opinion, to so categorize management and professional consulting firms. Whether a particular form of service should be categorized as "professional" or not is a matter which certainly should be explored, but in situations which satisfy these tests, for example, the retention of an artist to undertake a piece of sculpture, the hiring of a staff doctor at City Hospital or the retention of an architect to build a new campus high school, exemption from public advertising and bidding would seem justified. Disregarding for the moment the possibility of favoritism in the selection of professionals which can be cured, in our opinion, if the City adopted certain procedures which we recommend later in this report, the Mayor would seem to be warranted in giving authority to his Department Heads to be free from public advertising where work of this type is involved.

B. Emergency Contracts: From time to time there are occasions when a Department Head is faced with the need to make an emergency expenditure and the public safety does not permit any delay in making the contract award. For example, the Building Commissioner may learn of a building in the City of Boston which presents an imminent hazard to life and limb. In such cases, it is customary for him to condemn the building and raze it at City expense, holding a lien against the property and its owner for the demolition costs. In recent years, the number of abandoned buildings in the City of Boston has increased dangerously and the police and fire hazards they present has been the subject of frequent comment in the newspapers and in statements from those departments responsible for public safety as well as residents of the communities in which the buildings stand.

When emergency demolition is required to protect the public safety, the City should be able to act without delay. The Building Commissioner, however, requests informal bids from reputable demolition contractors before issuing any emergency demolition contracts in order to secure the best price possible for the City. When a lighting generator breaks down at City Hospital or a City of Boston fireboat runs over a submerged object and ruptures its hull, the City must be permitted to make the necessary repairs at once and it must be the intention of Section 30 that he be permitted to do so.

A. Non-professional Services Which Are Unique: We have seen a great growth of "Letters to Award" in this category in recent years. For various reasons, the City Government contracts with individuals and organizations which for one reason or another are particularly well-suited to advance some municipal program under circumstances where it is thought to be advantageous for the City to rely on outside help rather than to attempt to staff the program itself. This technique has become increasingly common in the field of recreation. The most obvious example is the "Summerthing" program which is conducted under a contract awarded annually, without public advertisement or the invitation of bids, to Boston Foundation, Inc. This year the "Summerthing" contract will amount to $300,000.

In certain areas of the City, community recreational groups or organizations such as the Elma Lewis School in Roxbury, or the Boys' Clubs in Dorchester and Roxbury are selected to furnish some unique service which the City Administration believes it should provide. Private social agencies are similarly selected to provide

counseling to juveniles and to operate drug control programs. In such cases, a certain freedom must be given the City to determine what these programs should be and which private organization is best qualified to carry them out. The overriding concern of the Finance Commission in such cases is to determine whether any competition logically exists and whether the program might be more appropriate for the City to undertake on its own, if at all.

D. Special Materials And Supplies: There are various types of sophisticated equipment and supplies used in the administration of City Government today that did not exist at the time the City Charter was adopted. It has come to be important for City Departments to have a quick and efficient means of duplicating records and important documents. Accordingly, Xerox machines have been rented by the City. Since there is only one manufacturer who produces a reproduction system of the quality of Xerox, it is natural, then, for the City to dispense with public advertising in connection with the letting of this contract. In the case of data processing equipment, Police and Fire Department communications apparatus, and specialized forms of medical equipment in use at City Hospital, for example, basic X-ray equipment as well as replacement parts and additions to basic X-ray systems and medical testing equipment, there is sound reason to dispense with the requirement of public advertising.

The guide program in the New City Hall is another type of special service which is so closely related to the design of that building and the need to provide information and hospitality that a unique recruitment and supervision program, currently provided by

Boston Foundation, Inc., seems the preferable solution.

In some cases, particular suppliers have developed such outstanding reputations in the reliable furnishing of supplies and services to the City in past years that Department Heads and other officers are anxious to continue the relationship with that firm. Such cases deserve careful scrutiny. Nevertheless, there may be a legitimate basis for continuing a contractual relationship when it can be clearly shown that the best interests of the City are advanced thereby. The Department Head carries a heavy burden of proof in such cases. In all such cases, it is normal for the Finance Commission to seek as much assurance as reasonably possible that the materials or services involved are, in fact, truly unique or significantly superior before we transmit the letter to the Mayor.

E. Programs With Special Public Policy Characteristics:

There may be City programs which, as a matter of public policy, should be relieved from the requirement of public advertising and competitive bidding. In the case of the Model Cities program, most of the contracts awarded by that Department are awarded without public advertisement. In order to understand this, one must understand the Federal and local policies behind the Model Cities program. Early in the program, the Model Cities Administration in Washington established a labor standards provision applicable to all Model Cities areas which requires that:

> "In all work made possible or resulting from ... (a Model City) contract, affirmative action will be taken to ensure that residents of the Model Neighborhood Area

are given maximum opportunity for training and employment and that business concerns located in or owned in substantial part by residents of the Model Neighborhood are to the greatest extent feasible awarded contracts."

Accordingly, in Boston, the Model Cities program awards its contracts wherever possible to local contractors without public advertising and competitive bidding. The Finance Commission was initially disturbed about this policy and, accordingly, a private investigation was conducted which disclosed the Federal policy guidelines just quoted. In addition, the Commission met with the Boston office of the Housing and Urban Development Department to confirm that indeed this policy is an essential part of the legislative intent behind the Model Cities program. On this basis, and having in mind the fact that about 90% of the cost of the Model Cities program is provided for by Federal funds, the Finance Commission has relaxed its review in the case of Model Cities "Letters to Award". The Commission does insist, however, that in every case possible the Model Cities Administration solicit informal bids. We are not fully satisfied that the conduct of the Model Cities contract award procedures can be literally squared with the requirements of Section 30 of the City Charter, but we believe that the City's policy at least rests on a legitimate determination of public policy. Because of the special exemption for many Model Cities contracts, there is a great need in this agency for careful internal controls and a thorough and continuing auditing program.

F. Contracts Not Awarded By Officers Or Departments Of The City: Section 30 by its terms only applies to contracts issued on behalf of City Departments. Agencies, such as the Boston Housing Authority and the Boston Redevelopment Authority are "public (bodies)...

politic and corporate" established by State law and therefore, technically, separate entities and distinguishable from the typical City Department which is an integral part of the municipal corporation which is Boston itself. Therefore, contracts awarded by those agencies need not be publicly advertised except to whatever extent their respective charters and by-laws require it. Although an agency like the B.R.A. is housed in City Hall and closely associated with many critical phases of City Government, it can go its own way so far as public advertising is concerned. This situation creates an unfortunate dual-system of contract standards which may be legal but is to the average citizen seemingly contradictary. Lack of public advertising and bidding in those agencies can lead to abuses which, when they occur, bring discredit upon the City Government as a whole and seriously undermine the public confidence. The disclosures in the press in late 1970 about the mismanagement of parking areas in the West End by the B.R.A. is a good example of the kind of situation which never would have occurred had public advertising and competitive bidding been employed from the outset. Only at the last moment in that most unfortunate history, did the B.R.A. see fit to put the West End parking lots out to public bid. It was then too late. The harm was done and the public enraged - not without reason. Had the B.R.A. followed the procedures required of the Real Property Board in the leasing of city-owned garages the problem could have been avoided altogether. It would seem worthwhile for these "independent" agencies to reconsider their public advertising procedures and determine whether compliance with Section 30 would not be a sensible course to fcllow. We recommend that the Mayor requestthem to do so.

3.) The Process Of Review In The Finance Commission: As stated earlier, the Finance Commission reviews all "Letters to Award". The investigatory process is necessarily limited by the fact that the time and resources of the Commission are limited and this undertaking, necessarily, must be reconciled with the other statutory responsibilities of the Commission. The sheer volume of these "Letters to Award" (there were 480 of them in 1970) would make it impossible to exhaustively analyze every one. Accordingly, the Commission has established a "monitoring" program which normally involves the Chairman of the Commission (or another Member in the Chairman's absence), the Executive Secretary and his first assistant. To the extent that field research is necessary, staff analysts are brought into the picture. Incoming "Letters to Award" are logged in and reviewed by the Chairman as soon as possible. It is important to bear in mind that there are apt to be operating pressures on the Commission to expedite these contracts. Initially, the Commission reviews the form of the letter itself to determine (1) whether the letter gives clear and sufficient reasons why public advertising would serve no useful purpose. It is important, we think, that these letters clearly express the rationale upon which the exemption from public advertising is granted so that persons reviewing these statements in the City Record will find a coherent reason and City Department Heads will be compelled to sustain the burden of proving their case for exemption; (2) whether the letter is timely. There have been cases where Department Heads have been tardy in forwarding "Letters to Award" and, in fact, contracts occasionally commenced (even expired!) prior to the review process or, indeed, written authorization from the Mayor. The Finance Commission

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has brought these matters to the attention of the Administrative Services Department and within the last year a directive was sent by the Head of the Administrative Services Department to all Department Heads in the City advising them of the necessity for promptly forwarding all such letters.

In addition to reviewing "Letters to Award" as to form and content, in the case of architects and engineers' contracts, where fees are customarily computed on the basis of professional fee schedules, it is our practice to recalculate the fees to make sure (a) that they are accurate and (b) that the fees are appropriate to the work involved. From time to time, the Finance Commission has achieved substantial reductions in professional fees by demonstrating either that the work belonged in a lower fee category or that the fee has been calculated on an incorrect and more expensive basis to the City than was appropriate. Last summer, for example, we found a case where an architectural firm, by splitting its job into two phases, had proposed a fee substantially higher than the fee that would have been allowed had the job been treated as a single piece of work. We recommended that the fee be recalculated on the basis of one job. Our suggestion was accepted by the Mayor and a saving of approximately $18,000 was achieved.

Our monitoring system also includes a scrutiny of the names of firms and individuals doing business with the City. In cases where any question arises on the face of a "Letter to Award" as to a possible conflict of interest or other legal impropriety, the Finance Commission discloses this fact to the appropriate City Official. Conflict of interest matters are normally reported to the Corporation Counsel. There

have been instances in the last year when through the review of "Letters to Award" or through information acquired in our regular business, potential conflicts have been brought to our attention and they have been reported to the Corporation Counsel. Our investigation into the principals of companies doing business with the City frequently extends to a routine examination of records on file with the City Clerk and with the Secretary of State. From these records it can usually be determined whether any officers or directors of a particular company by virtue of their relationships to the City should not be permitted to do business with the City. While there may be instances where the official documents on file do not fully reveal the beneficial ownership of a company, it is believed that such an examination is sufficient for purposes of a control program and to provide a meaningful deterrent to irregularity.

In the case of Model Cities contracts, we normally expect to find in their "Letters to Award" a statement that informal bids have been invited and that the contract has been awarded to the lowest of the bidders. In specific cases, we examine the records of that Department to determine whether in fact such bids have been received.

Indirectly, through this review of "Letters to Award", it is possible for the Finance Commission to learn much about the day-to-day operations of the City Government and its public policies and programs. If a "Letter to Award" arises out of a policy or program with which we disagree, the reviewing process affords us an opportunity to express our opinion as to the merits of the program in a letter to the Mayor. In unusual cases, such letters have been released to the press because a significant public issue, in our opinion, was involved. Normally, however, it is our desire to express our criticism and suggestions,

first, within the municipal chain of command, in hopes that they may effectuate change without the need for outside public pressure.

The review of "Letters to Award" by the Finance Commission undoubtedly tends to prevent misconduct by City Officials and impropriety on the part of others in dealing with the City on contractual matters. This is not to say that greater precautions could not be taken by the City, for example, by having an investigatory arm in the City Auditing Department[1] or, perhaps, a review process in the City Council itself or in some other "independent" branch of City Government. It must be remembered, however, that all "Letters to Award" are published in the City Record and can be reviewed there by any interested party within or outside City Government. Such publication, in itself, provides a measure of control. Were the resources of the Finance Commission greater, it would be possible to delve into "Letters to Award" at greater length. It might well be desirable to grant the Finance Commission authority to review "Letters to Award" in the provisions of the City Charter, so that it would not be possible for a Mayor at some future date to decide to eliminate the Finance Commission from the reviewing process altogether.

4.) Specific Recommendations For Improving City Procedures For The Letting Of Contracts Without Public Advertising: It has already been said that City contract procedures deserve continuous review and it must be noted that there are certain areas where in the opinion of the Finance Commission existing contract procedures can be greatly strengthened.

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[1] As suggested in Final Report Of The Home Rule Commission Of The City Of Boston, p. 298 (1971).

One of the most significant recommendations we have made to the Mayor in the last year concerns the awarding of professional contracts to architects and engineers. In 1966, the Public Facilities Department of the City was organized to centralize the planning and administration of City building projects for all major City Departments. As is well known, the City of Boston is currently engaged in a massive building program, a substantial portion of which involves the construction of new school buildings throughout the City. The architectural fees involved in the planning of this huge building program are truly significant and therefore the possibility of favoritism can be assumed to be significant. At present the selection process for architects is carried out within the Public Facilities Department. The selection process begins within the staff of that Department and is ultimately subject to review by the three Members of the Public Facilities Commission. We do not believe this selection system contains adequate protection against abuse. While we cannot say that we have discovered any particular instance where an architect has been selected on any basis other than his professional competence, it would be naive to think that such risks are not inherent in any selection system which is not subject to review by persons having a degree of independence from the day-to-day operations of the Public Facilities Department and possessing professional qualifications, as well.

Several years ago, a controversy developed in State Government as to the method of awarding architectural contracts. At the time all designers were appointed by the Commissioner of Administration alone. As a result of criticism, a Designer Selection Board (the Board) was established within the Executive Office of

BOSTON PUBLIC

Administration and Finance, consisting of five Members; the Commissioner, ex officio, and two registered architects and two registered professional engineers. This Board is required to encourage the widest possible interest in State building projects by practicing architects and engineers. It maintains an inventory of current information concerning the organization, experience and qualifications of architects and engineers interested in such projects. Once a project is planned by an operating agency and brought to the attention of the Board, the Board provides suitable public notice of the project to interested professionals in order to encourage as large a response and as much interest as possible. The Board and a representative from the operating State agency (who has a vote) then reviews the credentials of those professionals who apply for appointment and, after interviews, recommends to the Commissioner of Administration and Finance atleast three designers for the project. While Board recommendations are advisory only, the Commissioner must make his final designation from the list of designers whose names have been forwarded to him by the Board. In unusual cases, the Board may recommend that a design competition be held, and, if the Commissioner agrees, such a competition is held in accordance with rules which the Board may establish.

No Member of the Board is permitted to deal with the State in any professional capacity during the term of his appointment or until the expiration of one year after his appointment has ceased. See generally G.L. Chapter 7, Section 30B.

Other states have adopted similar selection boards for architects. The State of California, for example, works closely with the California Council for the American Institute of Architects in

establishing a nine-man panel to review projects and make designer recommendations to the Director of Public Works for the State of California. The Federal Government, also, has wrestled with the problem and at least in recent years has appointed a Federal architect who selects an advisory panel of seventeen architects to make recommendations of designers appropriate for Federal building projects. This Advisory Board seems to have insulated the Federal Administration from many political pressures in connection with the awarding of architectural contracts.

It is our opinion that the creation of a Design Selection Board be given high priority. After appropriate consideration of the special needs of the City and consultation with the Director, Public Facilities Department, and such interested groups as the Boston Society of Architects and the local Chapter of the American Institute of Architects, the concept, as refined, should be implemented by City Ordinance.[2]

The establishment of such a selection board in Boston could produce other benefits to the City, First, it should lead to a better system of control over professional performance. The Board would be expected to receive reports on the performance of all consulting architects and engineers from the appropriate City agencies and take these reports into consideration in making future recommendations. Second, it would be hoped that the Board would develop standard forms of professional contracts which would provide maximum cost protection to the City. Such master contracts, for example, should provide a fixed

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[2] Conceivably such Board could be coordinated to a certain extent with the Design Advisory Board of the B.R.A.

dollar limit for each project and the architect or engineer should agree to prepare his "plans and specifications in a manner which will enable the City to secure construction bids with the dollar limit so specified.[3]" If the bidding exceeds this limit, the architect or engineer should be required to redesign the project within such limits without extra cost to the City. Time limits for the performance of various stages of professional work should also be established.

In 1970 the City executed architectural contracts having a value of $9,601,989. Almost one-half of the dollar volume of no-bid contracts in excess of $2,000, was a result of architectural work. It would only seem prudent for the City to develop a careful and protective procedure for contracts of this financial magnitude. It is hoped that the adoption of such a Designer Selection Board might even increase interest in municipal work among architects and possibly, by virtue of an increased spirit of competition, result in lower costs in the long run.

I look forward to reviewing this report with you at your convenience and you may be sure that this Commission will assist in any reasonable way to help you improve and strengthen Boston's contract procedures.

Respectfully submitted,

Lawrence T. Perera, Chairman.

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[3] Pennsylvania Economy League, "Protecting The Public Interest In Philadelphia Municipal Contracting Procedures,"(1968).

EXHIBIT A

Exhibit A represents a summary of "Letters to Award" processed by the Finance Commission in 1970. This exhibit includes a recapitulation sheet (p. A-1) setting forth the total amount of these letters and the categories into which they fall. It will be noted that all "Letters to Award" relating to the Model City program have been lumped together.

The rest of the exhibit breaks down each category of work according to the Department which initiated that work. It is relevant to note that the overwhelming amount of architectural work in 1970 arose in the construction programs for the School and Hospital Departments.

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RECAPITULATION - LETTERS TO AWARD - 1970

CATEGORY	NUMBER OF LETTERS	AMOUNT
Architects	69	$ 9,601,989.
Engineers	23	430,243.
Other Professionals	99	2,602,160.
Razing of Buildings	16	451,409.
Rental and Servicing of Machines	50	1,094,161.
Leasing of Property	37	778,529.
Removal of Rubbish	2	14,864.
Removal of Snow	2	21,000.
Miscellaneous Services	42	1,085,725.
Model City Administration	104	4,876,042.
Supplies and Materials	35	2,134,602.*
Totals	479	$23,090,724.

* $1,127,200 for low sulphur #5 and #6 Fuel Oil.

$450,000 Public Library - Books & Periodicals.

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LETTERS TO AWARD - 1970

ARCHITECTS

DEPARTMENT	NO. OF LETTERS	AMOUNT
Schools	31	$5,581,694
Health and Hospitals	15	3,226,642
Police	2	25,993
Fire	4	116,955
Parks & Recreation	9	418,405
Various	8	232,300
Total	69*	$9,601,989

* The Public Facilities Department issued sixty-four (64) of the above letters.

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LETTERS TO AWARD - 1970

ENGINEERING

DEPARTMENT	NO. OF LETTERS	AMOUNT
Public Works	8	$299,800.00
Parks & Recreation	5	54,992.80
Traffic & Parking	1	5,000.00
Public Facilities	9	70,450.00
Total	23	$430,242.80

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LETTERS TO AWARD - 1970

OTHER PROFESSIONS

DEPARTMENT	NO. OF LETTERS	AMOUNT
Health and Hospitals	20	$ 808,817.50
Law	2	39,850.00
Mayor's Office	15	207,260.00
Police	5	166,750.00
Administrative Services	7	267,550.00
Parks and Recreation	14	431,892.00
Youth Activities Commission	8	307,405.00
Traffic and Parking	4	45,000.00
Public Facilities	14	230,944.00
Public Works	3	27,000.00
Building	2	21,250.00
Auditorium	1	9,125.00
Real Property	2	34,100.00
Library	1	1,312.00
Purchasing Division	1	3,904.60
Totals	99	$2,602,160.10

POLL

LETTERS TO AWARD - 1970

BUILDING DEPARTMENT

DEPARTMENT	NO. OF LETTERS	AMOUNT
BLDG. - RAZING OF STRUCTURES	16	$451,409.

LETTERS TO AWARD - 1970

RENTAL & SERVICING OF MACHINES

DEPARTMENT	NO. OF LETTERS	AMOUNT
Health and Hosps.	16	$ 339,004.
Admins. Services	7	309,894.
Assessing	3	42,997.
Treasury-Collecting	1	33,364.
Law	1	11,000.
Public Facilities	1	2,212.
Boston Municipal Court	2	54,460.
Roxbury " "	3	19,692.
Probate Court	1	2,500.
Juvenile Court	1	4,000.
Registry	1	6,000.
Police	2	166,688.
City Council	1	6,000.
Library	3	42,000.
Fire	1	8,940.
Registry of Deeds	5	36,974.
	49	$1,085,725.

LETTERS TO AWARD - 1970

LEASING OF PROPERTY

DEPARTMENT	NO. OF LETTERS	AMOUNT
Model City Adminis.	5	$270,935
School	23	380,936
Library	5	27,785
Health & Hospitals	1	45,600
Police	2	44,292
O.P.S.	1	8,981
Total	37*	$778,529

* The Public Facilities Department issued twenty-nine (29) of the above letters.

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LETTERS TO AWARD - 1970

PUBLIC WORKS DEPARTMENT
RUBBISH

DEPARTMENT	NO. OF LETTERS	AMOUNT
Public Works	1	$10,080.
Real Property	1	4,784.
Total	2	$14,864.

LETTERS TO AWARD - 1970

PUBLIC WORKS DEPARTMENT
SNOW REMOVAL

DEPARTMENT	NO. OF LETTERS	AMOUNT	
Public Works	2	$ 9,000.	plus
Health and Hospitals	1	12,000.	
Total	3	$21,000.	plus

LETTERS TO AWARD - 1970

MISCELLANEOUS SERVICES

DEPARTMENT	NO. OF LETTERS	AMOUNT
Public Works	7	$ 322,532.
Real Property	6	125,985.
Mayor's Office	1	3,000.
Health and Hosps.	6	178,100.
Public Facilities	4	48,157.
Parks & Recreation	3	37,500.
Fire	1	14,220.
Library	1	80,000.
Youth Activities Comm'n	2	44,250.
Traffic & Parking	2	12,200.
Purchasing Div.	2	7,800.
Police	3	90,000.
Auditorium	2	107,109.
Mun. Crim'l Court	1	6,242.
Roxbury Mun. Court	1	12,752.
Total	42	$1,089,847.

PUBLIC LIBRARY

LETTERS TO AWARD - 1970

MODEL CITY ADMINISTRATION

DEPARTMENT	NO. OF LETTERS	AMOUNT
MODEL CITY ADMINISTRATION	104	$4,876,042.85

BOSTON PUBLIC LIBRARY

LETTERS TO AWARD - 1970

MATERIALS AND SUPPLIES

DEPARTMENT	NO. OF LETTERS	AMOUNT
Purchasing	1	$1,127,200.00
Library	2	452,260.07
Econ. Develop. & Indus. Comm'n.	1	12,500.00
Real Property	1	6,000.00
Traffic & Parking	2	6,038.74
Health & Hosps.	12	279,664.18
Public Works	4	91,857.20
Fire	3	39,736.00
Treasury	1	33,164.00
Assessing	3	18.406.38
Superior Court - Probation	1	6,979.15
Parks & Recreation	2	19,320.00
Mayor's - Council on Drug Abuse	2	41,477.00
Total	35	$2,134,602.72

* $1,127,200 for low sulphur #5 and #6 Fuel Oil.

$450,000 Public Library - Books & Periodicals.

BOSTON PUBLIC LIBRARY

Government Documents Department

CITY OF BOSTON FINANCE COMMISSION

24 SCHOOL STREET BOSTON, MASS. 02108 LAFAYETTE 3-1622

THREE CENTER PLAZA, RM 820

△ M3/B16 FC 72/3

△ M3/B16 FC S4 1972

October 24, 1972

To the Honorable the Mayor:

In Boston's current financial crisis, attention is understandably focused on the need for additional revenue:- from the Federal and State Governments, from property tax through higher valuations and from other sources. The Finance Commission believes that it would also be profitable to examine closely the procedures in other areas of municipal administration which may offer an opportunity for savings. City contract procedures are one such area.

The City conducts a vast amount of municipal business by contract. While the City Charter (Sec. 30) requires public advertising for all contracts which exceed $2,000 in amount, it does contain a provision which permits the Mayor, where appropriate, to dispense with public advertising and competitive bidding. In such circumstances a letter to award the contract without advertising is published in the City Record explaining the reasons why advertising is waived. One category of contractual work normally exempted from advertising and competitive bidding is that of professional services, such as architectural, engineering and consulting services. In 1971, these amounted to $8,451,000.00.

BOSTON PUBLIC LIBRARY

Dimensions Of The Problem

Letters of request for mayoral approval of contracts for various professional and other services involve substantial expenditures, as the tables appended to this report amply demonstrate. While the data in these tables has appeared in the City Record periodically during this year, the Finance Commission believed it would be in the public interest to assemble such data in tabular form.

During 1971, over $10,068,273.00 was spent for services rendered by architects, engineers and other professionals, rental and servicing of machines, and the leasing of property. These contractual services are covered by hundreds of departmental letters to the Mayor requesting award of contracts without advertising. These letters are examined by the Finance Commission in as much detail and to the extent that time and staff resources permit. In this way, the Commission's attempts to determine whether waiving of advertising is in the public interest and consistent with the spirit of the City Charter.

The Finance Commission's Report In 1971

In May of 1971, the Finance Commission published a comprehensive report on the subject of City contracts which are exempt from public advertising. That report set forth an analysis of the standards we would apply and contained recommendations designed to further strengthen the integrity of contract procedures, particularly those included in awards to architects and engineers.

As a result of our efforts, an informal board of three architects was set up by the Public Facilities Department to review the selection of architects and engineers. It is now timely to review the

situation and consider additional recommendations dictated by today's circumstances.

The Need For Formalized Structure

It now appears that the present informal review process for architects and engineers should be strengthened - creating a formal review structure. The objective of such a move would be to achieve maximum, as well as competent, objectivity in designer selection, and detachment from internal departmental processes. In Jacksonville, Florida, for example, professional service contracts are administered by an Evaluation Committee. The following sentence from the Jacksonville Ordinance is significant:

> "130.32 (a) Prior to the award of any contract for the performance of professional service, the Mayor shall appoint an Evaluation Committee, which shall be under the organizational control of the Department of Central Services."

Other states have adopted selection boards for architects. The State of California, for example, works closely with the Califormia Council for the American Institute of Architects in establishing a nine-man panel to review and make designer recommendations to the Director of Public Works for the State of California. The Federal Government, also, has wrestled with the problem and at least in recent years has appointed a Federal architect who selects an advisory panel of seventeen architects to make recommendations of designers appropriate for Federal building projects. This Advisory Board seems to have insulated the Federal Administration from many political pressures in connection with the awarding of architectural contracts.

It is our opinion that the creation of a Designer Selection

Board be given high priority. After appropriate consideration of the special needs of the City and consultation with the Director, Public Facilities Department, and such interested groups as the Boston Society of Architects and the local Chapter of the American Institute of Architects, the concept, as refined, should be implemented by City Ordinance.[2]

The proposed Boston counterpart of such an Evaluation Committee need not duplicate the Jacksonville prototype exactly, but can be adjusted to the circumstances of the local situation. For example, the membership of such a Board of Evaluation might include representatives of (1) Boston Architectural Society (for architectural contracts); (2) Boston Society of Civil Engineers or Massachusetts Society of Professional Engineers (engineering); (3) Greater Boston Real Estate Board (leasing of property). Representatives of civic groups concerned with the financial and governmental well-being of Boston should also be included. The Chamber of Commerce and the Boston Bar Association are examples of such groups.

Taking A New Look At Architectural Contracts

There is no requirement of the American Institute of Architects that an architect adhere to the published A.I.A. schedule of fees. The latter is simply a recommendation of the A.I.A. In view of the substantial amounts awarded by the City for architectural fees (as demonstrated in the appended tables) and in light also of the straitened financial circumstances of the City, it would seem that a special effort should be

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[2] Conceivably such Board could be coordinated to a certain extent with the Designer Advisory Board of the B.R.A.

made to negotiate architectural fees on a more favorable basis; heretofore, architectural fees as a routine matter have been paid by the City on the basis of the A.I.A. minimum fee schedule. Negotiation should provide savings. *N.B. We do not believe that the quality of public architectural work will be jeopardized - it could actually be enhanced - by the official encouragement of broader designer interest in City work.

What The Appended Tables Show

A close examination of the appended tables which show the volume, kind and dollar amounts of various service contracts is illuminating.

As our earlier report of May 14, 1971, suggested, "the common denominator (in these no-bid contracts) seems to be an absence of work characteristic which could be effectively controlled by specifications and a level of contract performance which compels the granting of individual contracts."

The City of Boston in 1971 approved 554 letters of request to award contracts without advertising representing in total amount $18,363,158.93.

These letters have been broken down in the appended tables as follows: (a) 11 categories of service, (b) the department requesting permission to award, (c) the contractors involved, and (d) the amount of the contracts.

Architects comprise by far the largest number. There were 62 letters to award contracts to architects in 1971, in a total amount of $3,479,699.59. Thirty-four architects, or architectural firms,

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* Perhaps the City should establish its own schedule of architectural and engineering fees, the amounts the City is prepared to pay.

shared in these 62 contracts; the largest individual contract was awarded to a contractor who performed the work for the Blackstone Square School. The contract to that firm totaled $435,605.00. Next in order of volume was a contract for $356,482.00; the third largest was one for $295,800,000. However, that amount represents only one phase of the job (Campus High); the total architect's fee for the job is over $1,500,000. Although 35 architects shared in the contracts which totaled $3,479,699.59, 12 architects or architecturs1 firms were awarded contracts which totaled $2,609,384.00, about 75% of the total amount awarded to architects. Five architects received work totaling 53%; 26% of the total was received by two.

Engineers' contracts comprise another important professional contract category. In 1971, there were 51 separate engineering contracts, representing an expenditure of $1,505,381.40. There were 25 engineers, or engineering firms involved in these contracts. Five of these 25 firms shared an amount of $1,097,278.40; one engineer received contracts totaling $507,687.00.

In 1971, Other Professionals (not architects or engineers) received awards amounting to $3,465,918.98.

The Rental and Servicing of Machines and Equipment represents a sizable expenditure. In that category there were 72 awards in 1971 representing an amount of $1,201,845.00. There were 23 contractors in this category, one of whom (I.B.M.) had 17 contracts totaling $471,326,00. In addition, Xerox had 23 contracts totaling $122,529.00, followed by Sperry Rand with 8 contracts totaling $147,443,00.

Awards in the rental of machines have been made over the years without advertising because of the unique needs of the departments and

quality of service offered. The City now plans to undertake negotiations to give the City a better price in this category. We recommend further that the reproduction and printing requirements of the City be carefully and coherently analyzed to determine whether the City is not maintaining too many copiers and not taking advantage of substantial savings from regional copy centers at strategic locations. We refer to our report on the City Printing Department released in February of 1972.

There have been a substantial number of letters of request to award contracts without advertising in Non-Professional Service areas which are for various reasons unique; these have been grouped together in the tables under a Miscellaneous Services category. In 1971, there were 47 such awards totaling $996,735.43.

Leasing of property by the City represented 39 awards totaling $415,428.50. In this connection, we strongly suggest that the proposed Evaluation Committee include a qualified Real Estate representative to pass on such awards and that all leases by all Departments be under the general administration of the Public Facilities Department.

A very substantial number of letters to award without advertising comes from the Model Cities Program; 108 letters of request to award came from that Department in 1971, totaling $5,665,110.63. This is a Federally-funded program with the exception of $200,000 appropriated by the City. Most of the Model Cities Program is administered without adherence to public advertisement and competitive bidding. While federal guidelines allow the Model Cities Agency to favor the Model Cities Neighborhood, we have expressed our belief that this Agency should be run like any other in this respect.

BOSTON PUBLIC LIB.

Other Areas That Call For Review

An examination of the many separate contracts for professional, mechanical or special services entered into during the year 1971 raises the possibility that many of the individual contracts might be consolidated. The consolidation of contracts is a field familiar to the Finance Commission. Recently, the Corporation Counsel has said that he intends to seek a consolidation of contracts that relate to Xerox copying machines. The same approach should be applied to other contract areas even though different departments may be involved. The Evaluation Committee should foster and promote such consolidation.

There is also a great need for Purchasing Standards. On March 14, 1968, the Finance Commission issued a report recommending the establishment of a board for this purpose. Many municipal and state jurisdictions utilize such Boards of Standardization; the benefits of standardized specifications are obvious. We understand that efforts have been made to establish a Board of Standardization, which would design specifications for all purchasing; however, such a board has not yet been organized.

As touched on above, another area that lends itself to centralized administrative control and standards is that of duplicating and printing. A year ago the Finance Commission published a study of the City's printing and duplicating process considered on a broad basis. The expert retained by the Finance Commission found that there was need for a centralized control to decide what kind of duplicating equipment the City should have and what the duplicating and printing priorities should be.

This report, in brief, would substitute centralized, coordinated and objective control for individual, uncoordinated departmental judgments.

An examination of the recepitulation of letters to award in 1971 (see Appendix) lists other contract categories which require more effective control and decision-making. For example, there are 39 letters of request to lease property for a total expenditure of $415,428.50. The presence of a professional real estate representative should greatly assist any Board of Evaluation. The fact that 72 letters to award, representing approximately $1,201,845.00 concerned the rental and servicing of machines, indicates the advisability of a representative on the proposed Board of Evaluation with some expertise in that area.

The Model Cities Program merits some individual review. Our recapitulation shows that 108 letters to award contracts without advertising representing a total expenditure of over $5,665,110.63 were granted by the Model Cities Administration. Most of this money was spent for studies of many different kinds and special types of community assistance, and special services deemed necessary in that community. Some mechanism for evaluating the recommendations of these studies and the effectiveness of these programs is needed. We have, frankly, not been successful in our attempts to obtain copies of Federal reports which have reviewed the progress of the Model Cities Program in Boston and believe the City should attempt to evaluate the successes and failures of the Program in order to better determine what it should do after the Program ends.

Proposed Evaluation Committee

In this report we have attempted to document the need for centralized and objective control over municipal contracts. A central recommendation provides for the establishment of an Evaluation Committee (or a committee by some other name) which would concern itself with the

selection of architects and engineers, rental and servicing of machines, leasing of property, printing and duplicating services, and the design of specifications for purchasing. Membership on this committee has been suggested and would be dictated by the contractual areas to be covered and the need for complete objectivity. The logical place in which to locate the proposed Evaluation Committee (or its equivalent) would be in the Department of Administrative Services.

Respectfully submitted,

Lawrence T. Perera, Chairman,

Joseph P. McNamara,

Russell S. Codman, Jr.

Frederick R. H. Witherby,

THE FINANCE COMMISSION.

Thomas J. Murphy,
Executive Secretary.

APPENDIX

ARCHITECTS

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
1-6-71	John W. Gilbert Assoc.	Fire	Arch. Supvn. of fire boat	$10,000.00
2-9-71	John Guarino	Health & Hosps.	Medical building, BCH	26,500.00
12-28-70	John Guarino	Health & Hosps.	Peabody building	4,992.05
1-29-71	John Guarino	Pub. Fac. Comm.	BCH, surgical division	11,800.00
				43,292.05
1-14-71	V. Michael Weinmayr	Parks & Rec.	Myrtle St. playground	1,742.00
6-16-71	V. Michael Weinmayr	Parks & Rec.	Myrtle St. playground AMEND.	2,978.00
				4,720.00
1-14-71	Urban Study & Design	Parks & Rec.	McConnell Park, Prescott Sq., McLaughlin Plgd., Lee Plgd.	6,922.00
4-14-71	Urban Study & Design	Parks & Rec.	Bradford, Doherty, and Carleton St. plgds.	4,498.40
9-2-71	Urban Study & Design	Parks & Rec.	Bradford, Doherty, and Carleton St. plgds. AMEND.	3,787.00
9-2-71	Urban Study & Design	Parks & Rec.	McConnell Park, Putnam Sq., McLaughlin plgd., Lee plgd.	5,884.25
9-2-71	Urban Study & Design	Parks & Rec.	Oak Sq., Ripley plgd., Ronan Park, Quincy and Stanley St.	6,518.75
6-29-71	Urban Study & Design	Parks & Rec.	Smith's Pond plgd., Hyde Park	6,970.00
6-29-71	Urban Study & Design	Parks & Rec.	Putnam Sq., E. Boston	
				34,580.40
6-24-71	Edwards & Kelcey	Parks & Rec.	Billings Field, McLaughlin plgd., Smith Pond, Jeff. plgd.	4,280.14
9-8-71	Johannes Wagner	Parks & Rec.	61-71 Quincy St.	1,623.50
12-16-70	Eisenberg & Schiffer	Pub. Fac. Comm.	Barnes Sch. E. Boston	155,685.00

ARCHITECTS (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
8-9-71	Storch Assoc.	Parks & Rec.	Constr. rec. facilities at various plgds.	$ 12,416.00
11-16-71	Storch Assoc.	Parks & Rec.	Improvements, various plgds.	138,300.00
				150,716.00
12-2-70	BRA, Inc.	Pub. Fac. Comm.	Constr. services for rec. bldgs. at 6 FRA sites	10,000.00
12-3-71	BRA, Inc.	Pub. Fac. Comm.	Plans & costs for 6 rec. bldgs. at BRA sites	15,000.00
				25,000.00
12-8-70	Arch. Programming Assoc.	Pub. Fac.Comm.	Study of space in schools	25,000.00
3-8-71	Arch. Programming Assoc.	Pub. Fac.Comm.	H. Mann, Wash. & Allston schools	15,000.00
7-23-71	Arch. Programming Assoc.	Pub. Fac. Comm.	1 Mid. and 3 Elem. schools	22,750.00
				62,750.00
12-16-70	William Diaz Warner	Pub. Fac.Comm.	S. Boston school bldgs.	115,803.00
1-5-71	W. Chester Browne Assoc.	Pub. Fac.Comm.	High Point Village area	125,000.00
8-3-71	W. Chester Browne Assoc.	Pub. Fac.Comm.	Addition Eng. #55	22,740.00
				147,740.00
1-26-71	Anderson & Notter	Pub. Fac.Comm.	Fire & Police Bldg., Battery St.	14,000.00
1-29-71	Maurice J. Kennedy	Pub. Fac.Comm.	Bradford School	2,960.00
4-16-71	Maurice J. Kennedy	Pub. Fac.Comm.	Nichols Bldg. L.I.H.	59,860.00
				62,820.00
2-3-71	Wilson H. Rains Assoc.	Pub. Fac.Comm.	6 BOSTCO track II schools	10,000.00
3-3-71	Wilson H. Rains Assoc.	Pub. Fac.Comm.	6 BOSTCO track II schs., AMEND.	2,000.00
10-21-71	Wilson H. Rains Assoc.	Pub. Fac.Comm.	BOSTCO track III	12,000.00
				24,000.00
2-3-71	Samuel G. Goutanis	Pub. Fac.Comm.	Franklin Field	14,421.00

ARCHITECTS (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
2-4-71	Chas. A. Maguire Assoc.	Pub. Fac. Comm.	BCH & Hemingway area sewer con/	$11,300.00
9-11-71	Chas. A. Maguire Assoc.	Pub. Fac. Comm.	BCH sewers - AMEND.	5,000.00
				16,300.00
2-10-71	John Carl Warnecke	Pub. Fac. Comm.	PWD Garage, S. Bost. AMEND.	16,000.00
9-30-71	John Carl Warnecke	Pub. Fac. Comm.	PWD Garage, S. Boston-AMEND.	10,000.00
10-4-71	John Carl Warnecke	Pub. Fac. Comm.	PWD Garage, S. Bost. AMEND.	14,000.00
				40,000.00
3-12-71	Kent, Cruise & Partners	Pub. Fac. Comm.	Swimming pool, Fields Corner	2,881.00
7-23-71	Kent, Cruise & Partners	Pub. Fac. Comm.	Pool, Fields Corner	23,610.00
				26,491.00
5-10-71	Arch. Collaborative, Inc.	Pub. Fac. Comm.	New Quincy school	20,000.00
5-10-71	Stull Assoc., Inc.	Pub. Fac. Comm.	Blackstone school	20,000.00
8-9-71	Stull Assoc., Inc.	Pub. Fac. Comm.	Wash. St. family center	91,224.00
10-21-71	Stull Assoc., Inc.	Pub. Fac. Comm.	Blackstone Sq. sch. J.J. Wms. bldg.	435,605.00
				546,829.00
5-11-71	Coletti Bros.	Pub. Fac. Comm.	Parkman Dist. school annex	106,942.00
11-30-71	Coletti Bros.	Pub. Fac. Comm.	Study, Wash. Irving Jr. High	50,000.00
				156,942.00
5-11-71	Henry C. Boles	Pub. Fac. Comm.	Bl. Hl. Ave., Fire Station	36,972.00
5-19-71	Whitney, Atwood, Norcross Assoc., Inc.	Pub. Fac. Comm.	Norcross-Bates sch. So. Boston	45,000.00
9-23-71	Whitney, Atwood, Norcross Assoc., Inc.	Pub. Fac. Comm.	Norcross-Bates sch. So. Boston phase II	356,482.00
				401,482.00
6-2-71	Stubbins & Allen & Part. Glaser & Part.,Jt. Ven.	Pub. Fac. Comm.	Out-Patient BCH	291,010.00

ARCHITECTS (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
6-28-71	Sullivan Design Group	Pub. Fac. Comm.	11 E. Newton St.	$65,982.00
6-2-71	Sullivan Design Group	Pub. Fac. Comm.	Police Hdqts. 154 Berkeley St.	8,000.00
9-30-71	Sullivan Design Group	Pub. Fac. Comm.	Police Hdqts. 154 Berkeley St.	22,948.00
				96,930.00
6-2-71	Maisiello & Assoc.	Pub. Fac. Comm.	Dudley-Harrison Fire Sta. Rox.	16,765.50
6-7-71	Benjamin Thompson & Assoc.	Pub. Fac. Comm.	Olney School	50,000.00
10-21-71	Benjamin Thompson & Assoc.	Pub. Fac. Comm.	Olney School AMEND.	15,000.00
				65,000.00
6-22-71	Sert, Jackson & Assoc.	Pub. Fac. Comm.	Elem. School, Charlestown	122,600.00
6-27-71	Parsons, Brincherhoff, Quade, & Douglas	Pub. Fac. Comm.	Elem. School, Mattapan	147,977.00
9-22-71	Earl Flansburgh & Assoc.	Pub. Fac. Comm.	G. Cleveland Mid. Sch. & adjacent garage	276,800.00
9-22-71	Marcel Breuer & Assoc.	Pub. Fac. Comm.	New campus Hi, phase I-A	295,800.00
11-30-71	Kallman & McKinnell	Pub. Fac. Comm.	Rox. Civic Center	30,370.00
5-4-71	Haldeman & Goransson	Pub. Fac. Comm.	Constr. of rec. bldg. with swimming pool, various locations	20,000.00

TOTAL NUMBER OF LETTERS 62

TOTAL AMOUNT OF CONTRACTS $3,479,699.59

ENGINEERS

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
5-27-71	Nichols, Norton & Zaldastani, Inc.	Building	Inves. 2000 Comm. Ave.	$60,000.00
5-27-71	Thompson & Lichtner	Building	Inves. 2000 Comm. Ave.	25,000.00
10-22-71	Thompson & Lichtner	Building	Inves. 2000 Comm. Ave. - AMEND.	1,191.40
12-16-71	Thompson & Lichtner	P.W.D.	Testing lab. service	52,000.00
3-2-71	Thompson & Lichtner	P.W.D.	Test material used in street construction	47,000.00
8-19-71	Thompson & Lichtner	P.W.D.	Testing salt	11,000.00
				171,191.40
2-10-71	Schoenfeld Assoc.	Parks & Rec.	McConnell Park floodlights	10,123.00
No date	Walter J. Hickey	Parks & Rec.	Various park improvements	15,000.00
3-31-71	Walter J. Hickey	Pub. Fac. Comm.	Engineering services	15,000.00
9-30-71	Walter J. Hickey	Pub. Fac. Comm.	Columbia Pt., Jeff. Pt., McConnell Park	17,000.00
				47,000.00
No date	E. Lionel Pavlo	Parks & Rec.	Various park improvements	15,000.00
1-26-71	R. E. Cameron & Assoc.	Pub. Fac. Comm.	Civil eng. services	10,000.00
4-13-71	R. E. Cameron & Assoc.	Pub. Fac. Comm.	Various projects	10,000.00
				20,000.00
1-26-71	Joseph E. Steffano	Pub. Fac. Comm.	Olney St. school	12,160.00
6-28-71	Joseph E. Steffano	Pub. Fac. Comm.	Georgetowne schl., W. Rox.	21,420.00
				33,580.00
1-26-71	Barnes Eng. Co., Inc.	Pub. Fac. Comm.	Surveys for various construction projects	10,000.00
4-13-71	Barnes Eng. Co., Inc.	Pub. Fac. Comm.	Various projects	10,000.00
				20,000.00

ENGINEERS (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
1-26-71	Carl T. Washburn	Pub. Fac. Comm.	Various constr. projects	$5,000.00
4-13-71	Carl T. Washburn	Pub. Fac. Comm.	Eng. services	9,000.00
				14,000.00
3-3-71	Fay, Spoffard, & Thorndike	Pub. Fac. Comm.	Matt. Chronic Dis. Hosp.	12,687.00
12-22-70	Fay, Spoffard, & Thorndike	Pub. Works	Code enforcement program, areas I & II	180,000.00
5-21-71	Fay, Spoffard & Thorndike	Pub. Works	Washington Park urban renewal	150,000.00
10-19-71	Fay, Spoffard & Thorndike	Pub. Works	Code enforcement AMEND.	90,000.00
11-16-71	Fay, Spoffard & Thorndike	Pub. Works	Public improvement project	75,000.00
				507,687.00
3-5-71	Thomas Dyer, Inc.	Pub. Fac. Comm.	L.I. Viaduct	3,075.00
8-10-71	TAD, Inc.	Pub. Fac. Comm.	Consultant services, various programs	25,000.00
3-29-71	Harold E. Proctor	Pub. Fac. Comm.	Various projects	10,000.00
3-31-71	Joseph Yantosca	Pub. Fac. Comm.	Preliminary evaluation	6,000.00
4-13-71	Raamot Assoc.	Pub. Fac. Comm.	High Pt. Village Mid. & Elem. school, W. Rox.	44,250.00
9-27-71	Raamot Assoc.	Pub. Fac. Comm.	North Station Garage	35,000.00
12-1-71	Raamot Assoc.	Pub. Fac. Comm.	Carter, Bunker Hill & Wash.-Alls. elem. schools	95,000.00
				174,250.00
5-10-71	Universal Engineering	Pub. Fac. Comm.	BCH	5,000.00
5-11-71	Universal Engineering	Pub. Fac. Comm.	Healey Plgd., Roslindale	59,200.00
12-3-71	Universal Engineering	Pub. Fac. Comm.	Old Court House	30,000.00
10-28-71	Universal Engineering	Public Works	No. Avenue Bridge	7,500.00
				101,700.00
6-2-71	N.E. Survey Service	Public Fac. Comm.	Various projects	10,000.00

ENGINEERS (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
12-6-71	Wagner-Hohns	Pub. Fac. Comm.	BOSTCO track II school	$35,000.00
6-7-71	Wagner-Hohns	Pub. Fac. Comm.	G. Cleveland & Agassiz schls.	38,500.00
6-28-71	Wagner-Hohns	Pub. Fac. Comm.	English High	27,400.00
5-24-71	Wagner-Hohns	Law	Consultant service	10,125.00
6-7-71	Wagner-Hohns	Real Property	Consultant service	6,750.00
				117,775.00
6-28-71	Hankins & Anderson	Pub. Fac. Comm.	Electr. subsystem 3 BOSTCO TRACK II schools	15,000.00
11-24-71	Hankins & Anderson	Pub. Fac. Comm.	Consultant BOSTCO track II sch.	5,000.00
3-5-71	Hankins & Anderson	Pub. Fac. Comm.	Consultant 3 BOSTCO track II schls.	5,000.00
				25,000.00
5-5-71	Westinghouse	Public Works	South Bay incinerator	3,000.00
7-21-71	Brown Professional Eng. of Mass., Inc.	Public Works	Dor. and Charles'n water transit lines	70,000.00
2-18-71	Planning, Eng. & Devel.	Traffic & Park.	Consultant, traffic counts	15,000.00
10-7-71	Planning, Eng. & Devel.	Traffic & Park.	Services AMEND.	5,000.00
				20,000.00
3-11-71	Murray D. Segal	Traffic & Park.	TOPIC program	10,000.00
3-23-71	Diversified Engineering	Traffic & Park.	Digital traffic control sys.	33,000.00
12-16-70	T. T. Wiley Assoc.	Traffic & Park.	Digital traffic control sys.	33,000.00

TOTAL NUMBER OF LETTERS 51 TOTAL AMOUNT OF CONTRACTS $1,505,381.40

OTHER PROFESSIONALS

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
1-20-71	Allan W. Drachman	Admin. Serv.	Labor relations consultant	$18,000.00
8-31-71	Allan W. Drachman	Admin. Serv.	Counsel. service for EEA prog.	6,500.00
				24,500.00
3-19-71	Paul J. Dorr	Admin. Serv.	Management consultant	6,250.00
7-28-71	Paul J. Dorr	Admin. Serv.	Management consultant	12,400.00
11-19-71	Paul J. Dorr	Admin. Serv.	Management consultant	9,500.00
				28,150.00
5-3-71	Edward N. Hay & Assoc.	Admin. Serv.	Survey Bost. as a job market	33,644.00
5-20-71	Channing L. Bets Co.	Admin. Serv.	Mayor's Office-Drug Abuse	2,880.00
8-31-71	Sigfrid Pearson	Admin. Serv.	Assessing Dept. consultant	15,000.00
11-5-71	Peat, Marwick, Mitchell & Co.	Auditing	Survey of accounting methods	20,800.00
1-4-71	Arthur Andersen Co.	Auditor. Comm.	Audit concessionaires books	2,400.00
4-5-71	Excelon Detection & Security	Auditor. Comm.	Security services	36,500.00
3-22-71	Real Estate Corp.	Boston Rent Board	Settle rent charges	10,000.00
12-17-71	Thomas Grahame	Conservation Comm'n	Research Charles to Charles Corridor	2,750.00
1-18-71	Hall & McChesney	Courts	Record and bookkeeping service at Registry of Deeds	13,600.00
12-1-71	Harbridge House, Inc.	Courts	D.A. management survey -Dist. Atty.	16,000.00
2-17-71	Horatio Bond	Fire	Rewrite fire preven. codes	12,500.00

OTHER PROFESSIONALS (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
12-11-70	Dr. McCormack	Health & Hosp.	BCH, pediatric out-pat. clinic	$1,665.65
12-11-70	Arthur D. Litte, Inc.	Health & Hosp.	Review of professional and personnel prob.	20,000.00
12-11-70	Trustees of Health & Hosp.	Health & Hosp.	Public Relations Staff	16,000.00
12-21-70	Auto-Lab., Inc.	Health & Hosp.	"Turn-Off" program, urine tests	10,000.00
12-22-70	Bunker Hill Health Center	Health & Hosp.	Health center services	5,000.00
12-15-70	Trs. of Health & Hosp.	Health & Hosp.	Drug control prog., lab. work	12,500.00
12-29-70	Trs. of Health & Hosp.	Health & Hosp.	Distr. of grant by City Health Cen.	12,000.00
2-1-71	Trs. of Health & Hosp.	Health & Hosp.	Re-establish health care clinic	84,500.00
3-26-71	Trs. of Health & Hosp.	Health & Hosp.	BCH ADA Dieticians AMEND.	22,800.00
4-1-71	Trs. of Health & Hosp.	Health & Hosp.	ADA Dieticians	18,500.00
4-2-71	Trs. of Health & Hosp.	Health & Hosp.	Health prog. thru clinics	418,000.00
4-15-71	Trs. of Health & Hosp.	Health & Hosp.	Tests, drug addiction center	78,082.00
4-25-71	Trs. of Health & Hosp.	Health & Hosp.	Open neigh. health prog.	20,000.00
6-21-71	Trs. of Health & Hosp.	Health & Hosp.	Services of Mary Fallon	13,000.00
6-14-71	Trs. of Health & Hosp.	Health & Hosp.	Service of public infor. staff	28,000.00
9-8-71	Trs. of Health & Hosp.	Health & Hosp.	Dietary Management Services	29,150.00
10-8-71	Trs. of Health & Hosp.	Health & Hosp.	Services of Dr. Khaja	6,637.50
12-9-71	Trs. of Health & Hosp.	Health & Hosp.	Therapist & audiologist	7,382.39
12-21-71	Trs. of Health & Hosp.	Health & Hosp.	Accreditation BCH	2,700.00
				$769.251.89
12-23-70	Marshall & Stevens	Health & Hosp.	Appraisal and evaluation	50,000.00
4-5-71	Marshall & Stevens	Health & Hosp.	Appraisal service AMEND.	5,700.00
				55,700.00
2-10-71	Transcription services, Inc.	Health & Hosp.	Medical records division	8,000.00

OTHER PROFESSIONALS (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
2-10-71	Int'l Dictat. Service	Health & Hosp.	Medical records division - AMEND.	$4,000.00
9-2-71	Int'l Dictat. Service	Health & Hosp.	Services - AMEND. Bid contract	10,000.00
				14,000.00
3-9-71	Furnace Brook Lab.	Health & Hosp.	L.I. lab. services	7,521.00
3-9-71	Furnace Brook Lab.	Health & Hosp.	L.I. lab. services	6,176.00
				13,697.00
4-2-71	South End Pediatric Health Center, Inc.	Health & Hosp.	Serv. for res. of South End	53,500.00
4-5-71	James Hooley	Health & Hosp.	Tufts urban health co-ord.	9,000.00
8-17-71	Assn. of Boston Urban Priests, Inc.	Health & Hosp.	Provide use of 8 Pine St.	20,000.00
4-5-71	Assn. of Boston Urban Priests, Inc.	Health & Hosp.	Intoxication unit council	5,000.00
				25,000.00
5-13-71	N. E. Medical Center	Health & Hosp.	BCH speech therapist & audiol.	9,755.54
6-9-71	Dr. Charles Norris	Health & Hosp.	BCH, physician services	16,000.00
6-10-71	Tufts Medical School	Health & Hosp.	Services of Dr. Jeghers	17,500.00
12-10-71	Tufts Medical School	Health & Hosp.	Services of Dr. Stearns	13,125.00
				30,625.00
6-10-71	Dr. Bernard Berman	Health & Hosp.	BCH, out-pat. allergy clinic	9,000.00
6-14-71	Mass. Health Research Inst., Inc.	Health & Hosp.	BCH, provide serum	6,000.00
12-14-71	B.U. School of Medicine	Health & Hosp.	Pediatric cardiologist	12,500.00

OTHER PROFESSIONALS (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
6-18-71	Lawrence Assoc.	Health & Hosp.	Nurse recruitment	$17,000.00
12-1-71	Lawrence Assoc.	Health & Hosp.	Nurse recruitment	- - - -
11-30-71	Boston-Brookline Health Research Organ.	Health & Hosp.	Develop neighborhood prog.	25,000.00
1-20-71	Pres. & Fellows of-Harvard College	Mayor's Office	Just. Adm., estab. college level courses-Penal, Hse of Correction	5,850.00
1-21-71	Rox. Multi-Serv. Center, Inc.	Mayor's Office	Expand services - Just. Adm., Roxbury area	25,100.00
10-13-71	Rox. Multi-Serv. Center, Inc.	Mayor's Office	Just. Admn., Educ. program	77,643.00
11-8-71	Rox. Multi-Serv. Center, Inc.	Youth Activities	530 Warren St., teen educ. center	51,398.00
				154,141.00
1-22-71	West Rosl. Park Assn.	Mayor's Office	Drug abuse educ.	2,250.00
2-4-71	Citizens Training Group	Mayor's Office	Just. Admn., Juven.prob. project	44,294.00
7-20-71	Citizens Training Group	Mayor's Office	Just. Adm., Psychiatric services	50,000.00
12-6-71	Citizens Training Group	Mayor's Office	AMEND. to the above	46,183.00
				140,477.00
2-4-71	Dr. Rolland	Mayor's Office	Just. Admn., reduce juven. crime	50,000.00
6-15-71	Dr. Rolland	Mayor's Office	Just. Admn.- ext. of above	65,000.00
7-20-71	Dr. Rolland	Mayor's Office	Just. Admn., reduce juven. crime AMEND.	20,000.00
12-6-71	Dr. Rolland	Mayor's Office	Just. Admn., reduce juven. crime AMEND.	45,000.00
				180,000.00
2-10-71	Leroy Beasley	Mayor's Office	Just.Adm. re-org. acct. system	2,850.00

OTHER PROFESSIONALS (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
3-12-71	Lower Rox. Comm. Corp.	Mayor's Office	Just. Adm., promote security in Rox.	$35,000.00
4-9-71	D.A.R.E., Inc.	Mayor's Office	Just. Adm. conduct treatment center for juveniles	43,549.90
11-9-71	D.A.R.E., Inc.	Mayor's Office	AMEND.	46,750.00
				90,299.90
4-6-71	Sarah Clark	Mayor's Office	Just. Adm., probation service So. Boston Dist. Ct.	23,000.00
4-30-71	Dr. Ervin	Mayor's Office	Just. Adm. psychobiologic tests	22,500.00
5-4-71	Federated Dor. Neigh. Houses, Inc.	Mayor's Office	Drug program, Dor. area	3,750.00
5-14-71	West Broadway Task Force Inc.	Mayor's Office	Just. Admn., juven. crime preven. program	41,500.00
6-4-71	Behavioral Sciences Found.	Mayor's Office	Just. Admn., compile data on crime in Boston	25,000.00
6-13-71	William Doherty	Mayor's Office	Drug abuse-Photo. service	2,400.00
7-13-71	Admore, Inc.	Mayor's Office	Drug abuse display	3,745.00
7-14-71	Mass. Correction Assn.	Mayor's Office	Just. Adm., educ. prog. at Deer Island	27,500.00
8-13-71	Children's Hosp. Med. Center	Mayor's Office	Just. Adm., treat. of childhood disorders	25,000.00
10-15-71	Joint Correctional Planning Commission	Mayor's Office	Just. Adm., study pretrial deten. facil. & prog.	46,650.00

OTHER PROFESSIONALS (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
10-21-71	Pugh-Roberts Assoc. Inc.	Mayor's Office	Just. Adm., community based offender services prog.	$14,900.00
10-22-71	Ecumenical Council Rox.	Mayor's Office	Just. Admn. develop. & rehab. of adolescent boys	46,750.00
11-9-71	Tufts New Eng. Comm. Mental Health Center	Mayor's Office	Just. Adm., provide mental health workers	19,869.00
1-9-71	Jam. Plain Area Planning Council, Inc.	Mayor's Office	Just. Adm., crime prevention program	55,000.00
1-29-71	MBTA	Parks & Rec.	Dartmouth St. Mall	4,635.00
5-18-71	Boston Foundation	Parks & Rec.	Produce and manage 1970 Summerthing program	300,000.00
4-21-71	Charles Kelley	Parks & Rec.	Pub. Rel. work	2,500.00
10-18-71	John Whelan	Parks & Rec.	Direct hockey league	3,500.00
10-29-71	James Hunt	Parks & Rec.	Teacher-coach football	3,000.00
10-30-71	Trustees of B.U.	Penal Inst.	Legal services	30,000.00
11-13-70	Concord Research Corp.	Police	Geographic base file study	25,150.00
1-8-71	Urban Sciences	Police	Records and communications devel.	27,688.00
2-7-71	Urban Sciences	Police	AMEND. to the above	5,142.00
10-26-71	Urban Sciences	Police	Records and comm. consultant	149,913.00
				182,743.00
3-17-71	Lowell Bradford	Police	Crime Lab. study	2,600.00

OTHER PROFESSIONALS (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
4-6-71	John T. Howland	Police	Study to improve comm. system	$3,000.00
7-31-71	Int'l Assn. of Police Chiefs	Police	Training	5,624.00
10-26-71	N. E. Institute	Police	Training in human relations	10,400.00
12-28-70	Frederick B. Dailey	Pub. Fac. Comm.	Check parking lots, legal titles	7,000.00
1-26-71	B.L. Makepeace, Inc.	Pub. Fac. Comm.	Reproduce plans	5,000.00
5-24-71	B.L. Makepeace, Inc.	Pub. Fac. Comm.	Reproduce plans	5,000.00
				10,000.00
1-26-71	S. Wallach Co.	Pub. Fac. Comm.	Sched. and co-ord. William Kent School construction	9,050.00
2-3-71	Paul A. Donovan	Pub. Fac. Comm.	Consult. serv. for 6 sys. schls.	10,000.00
3-31-71	Globe Security	Pub. Fac. Comm.	Various locations	25,000.00
4-13-71	Educ. Planning Assoc.	Pub. Fac. Comm.	Jos. E. Lee & J. Marshall schls.	12,670.00
5-10-71	Dr. Albert Dietz	Pub. Fac. Comm.	Plastics study	3,500.00
5-19-71	Scott-Prescott Corp.	Pub. Fac. Comm.	Old City Hall Annex-emerg.repairs	5,600.00
2-10-71	Scott-Prescott Corp.	Pub. Fac. Comm.	L.I.Chronic Disease Hosp.	5,000.00
				10,600.00
9-13-71	Hassan Mohammed	Pub. Fac. Comm.	Audio-visual consult.	10,000.00
12-3-71	Construction Consult. Inc.	Pub. Fac. Comm.	Roof systems	27,500.00
12-3-71	U.D.S., Inc.	Pub. Fac. Comm.	Minot Hemingway School	20.700.00

OTHER PROFESSIONALS (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
12-6-71	Mauchly Constr. Manage., Inc.	Pub. Fac. Comm.	BCH., nurses facility	$12,550.00
1-13-71	John J. Appel	Public Works	Excavation area I	14,000.00
11-2-71	John J. Appel	Public Works	Excavation repairs area I	20,000.00
				34,000.00
2-1-71	Gr. Bost. Ch. of Comm.	Public Works	Boston Common infor. center	13,000.00
5-9-71	Weather Services, Inc.	Public Works	Weather reports	2,400.00
11-2-71	F. DeRoma, Inc.	Public Works	Excavation and repairs area II	70,000.00
11-2-71	O'Donnell & Egan Constr. Co.	Public Works	Excav. and repairs area III	52,000.00
11-4-71	Pitometer Assoc.	Public Works	Water waste survey	22,500.00
10-13-71	Hersey Products, Inc.	Public Works	Repair & test. of water meters	18,000.00
1-4-71	Wellton Floor Maint.	Real Property	Plan cleaning sched.	6,000.00
2-19-71	Westwood Inves. Assoc.	Traffic & Park.	Investigative services	5,000.00
8-20-71	CYO of Arch. of Boston	Youth Act.	Staffing	2,800.00
3-1-71	First Nat. Bank of Bost.	Traffic & Park.	Count parking meter collections	7,200.00
11-8-71	Ecumenical Soc. Action Comm.	Youth Act.	Operate youth drop-in center sub area I	51,398.00
11-8-71	Youth Alliance, Inc.	Youth Act.	Blue Hill Ave. drop-in center	51,398.00

BOSTON PUBLIC

OTHER PROFESSIONALS (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
3-22-71	Real Est. Research Bureau	Boston Rent Board	Review rent policies	$10,000.00
5-14-71	Lesley College	Health & Hosp.	Superv. child play prog.	33,900.00
5-14-71	Lawyers Comm. for Civil Rights Under Law	Mayor's Office	Recruit lawyers for heroin addicts	6,750.00
2-6-71	Sanders Assoc., Inc.	Police	Design control sys. - information and communication	22,000.00
4-1-71	C. Franklin Waid	Law	Photo work for dept.	12,000.00

TOTAL NUMBER OF LETTERS 132

TOTAL AMOUNT OF CONTRACTS $3,465,918.98

RENTAL AND SERVICING OF MACHINES

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
3-1-71	Xerox	Admin. Services	Copy machine	$6,000.00
3-10-71	Xerox	Boston City Council	Copy machine	6,500.00
9-28-71	Xerox	Boston Rent Board	Copy machine	4,200.00
3-3-71	Xerox	Building	Copy machine	4,200.00
6-16-71	Xerox	Building	Copy machine	3,200.00
2-22-71	Xerox	Courts	Copy machine-Juvenile Court	4,000.00
3-5-71	Xerox	Courts	Copy machine-Superior Civil	5,200.00
3-8-71	Xerox	Courts	Copy machine-Probate	2,600.00
3-8-71	Xerox	Courts	Copy machine-Registry of Deeds	3,300.00
3-8-71	Xerox	Courts	Copy machine-Superior Criminal	7,500.00
3-18-71	Xerox	Courts	Copy machine-Superior Judicial	2,600.00
12-18-70	Xerox	Health & Hosp.	Copy machine	3,400.00
12-18-70	Xerox	Health & Hosp.	Duplicating machine	3,300.00
4-2-71	Xerox	Health & Hosp.	Copy machine-Mattapan Hospital	4,000.00
4-15-71	Xerox	Health & Hosp.	BCH	11,429.00
3-8-71	Xerox	Law	Copy machine	4,600.00
11-1-71	Xerox	Law	Copy machine - AMEND. the above	1,400.00
12-9-70	Xerox	Mayor's Office	Copy machine-OPS	7,000.00
4-2-71	Xerox	Mayor's Office	Copy machine-OPS	7,000.00
12-1-70	Xerox	Police	Supply and maintenance of copy machine	9,600.00
3-26-71	Xerox	Police	Copy machine	11,000.00
5-25-71	Xerox	Public Works	Copy machine	6,500.00
3-4-71	Xerox	Registry	Copy machine	4,000.00
				122,529.00
7-3-71	Dennison Mfg. Co.	Admin. Services	Copy Machine-various depts.	18,000.00
12-22-71	MAI Equip. Company	Admin. Services	Data Proc. equipment	15,144.00

RENTAL AND SERVICING OF MACHINES (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
2-25-71	IBM	Admin. Services	Rental & Maint. of various equip.	$224,304.00
3-20-71	IBM	Admin. Services	Composing Sys.-Print.Sect.	11,052.00
3-30-71	IBM	Admin. Services	Copy machine	6,900.00
4-28-71	IBM	Admin. Services	Service elec. typewriters	3,000.00
1-21-71	IBM	Courts	Registry of Deeds	9,678.00
3-2-71	IBM	Courts	Roxbury Municipal Court	4,224.00
3-2-71	IBM	Courts	Municipal Criminal	20,484.00
No Date	IBM	Courts	D.A. copy rental	6,900.00
3-25-71	IBM	Health & Hosp.	Data Proces. Equip.	15,000.00
5-11-71	IBM	Health & Hosp.	Rental 3 typewriters	8,600.00
5-14-71	IBM	Health & Hosp.	Rental 5 typewriters	2,220.00
2-1-71	IBM	Library	Data Process. Equip.	67,000.00
6-9-71	IBM	Library	Sys. Engin.	5,016.00
9-20-71	IBM	Library	Equip. Rent. AMEND.	2,600.00
2-6-71	IBM	Police	Computer ser. sys.	18,000.00
3-8-71	IBM	Police	Rent various equip.	52,348.00
4-23-71	IBM	Police	Systems engineering service	14,000.00
				471,326.00
3-15-71	Univ. Div. Sperry Rand Corp.	Assessing	Various mach. rental	25,344.00
11-9-71	Univ. Div. Sperry Rand Corp.	Assessing	AMEND. above	400.00
11-9-71	Univ. Div. Sperry Rand Corp.	Assessing	AMEND. above	2,400.00
3-2-71	Univ. Div. Sperry Rand Corp.	Courts	Municipal Criminal	42,840.00
4-22-71	Univ. Div. Sperry Rand Corp.	Fire	Tabulating machine	2,235.00
7-2-71	Univ. Div. Sperry Rand Corp.	Fire	Punch	3,100.00
1-27-71	Univ. Div. Sperry Rand Corp.	Treas.-Coll.	Conversion process	38,160.00
3-31-71	Univ. Div. Sperry Rand Corp.	Treas.-Coll.	Rental various equip.	33,364.00
				147,443.00
12-29-70	Mohawk Data Sciences Corp.	Health & Hosp.	Key tape data equipment	538.00
3-25-71	Mohawk Data Sciences Corp.	Health & Hosp.	Key tape data sys.	17,000.00
				17,538.00
1-18-71	Remington Rand Corp.	Health & Hosp.	Terminal digit film file	16,500.00

RENTAL AND SERVICING OF MACHINES (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
3-25-71	Honeywell Corp.	Health & Hosp.	Data processing equipment	$118,191.00
3-26-71	Honeywell Corp.	Health & Hosp.	Peripheral accessories	2,520.00
				120,711.00
4-1-71	Picker X-ray Corp.	Health & Hosp.	Service equipment	18,500.00
4-1-71	Picker X-ray Corp.	Health & Hosp.	Motorized viewer and film changer	9,390.84
				27,890.84
4-1-71	General Electric	Health & Hosp.	Pediatric x-ray equipment	45,960.84
4-1-71	Searle Leasing Co.	Health & Hosp.	Camera sys.	13,260.00
12-23-71	Searle Leasing Co.	Health & Hosp.	BCH camera sys.	89,704.80
				102,964.80
4-5-71	Lawson Div. of Diebold Corp.	Health & Hosp.	BCH-Out-patient Dept.	3,000.00
4-6-71	Lepeska Leasing Co.	Health & Hosp.	Redioscope scanner	9,402.00
4-7-71	Telcomp Corp.	Health & Hosp.	BCH computer facilities	4,200.00
4-15-71	Mosler Safe Co.	Health & Hosp.	BCH-Service Telelift System	2,036.00
4-22-71	Bay State Service	Health & Hosp.	Air Cond. at Main Div. and Pub. Health Bldg. BCH.	30,000.00
11-10-71	Bay State Service	Health & Hosp.	BCH-AMEND. the above	5,000.00
				35,000.00
4-28-71	Unity Sales and Service	Health & Hosp.	Air conditioning - Mattapan and Long Island Hosps. and other locations	5,000.00
5-14-71	Trustees of Health & Hosp.	Health & Hosp.	BCH-microscope	8,101.52

RENTAL AND SERVICING OF MACHINES (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
2-1-71	Am. Distr. Telegraph Corp.	Library	Watchman recording and fire alarm system	$1,574.00
6-1-71	Smith, Corona, Marchant Corp.	Library	Copy machine rental	2,500.00
8-3-71	Smith, Corona, Marchant Corp.	Mayor's Office	Rosl. and Allston Little City Halls	3,024.00
				5,524.00
2-6-71	Sanders & Assoc.	Police	Rental of display terminal equipment	22,000.00

TOTAL NUMBER OF LETTERS 72 *TOTAL AMOUNT OF CONTRACTS $1,201,845.00

BOSTON PUBLIC LIBRARY

SUPPLIES AND MATERIALS

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
2-3-71	Penn. Oil Co.	Admin. Services	Pub. Fac. Comm. for Franklin Sq. House	$18,500.00
2-3-71	CSCS Inc.	Admin. Services	Mayor's Office-Drug abuse	14,235.00
3-5-71	Technicon Instrument Corp.	Admin. Services	BCH-technicon autoanalyzer	13,676.00
3-12-71	Smith Motor, Inc.	Admin. Services	Auto equipment	7,707.00
3-28-71	Picker Corp.	Admin. Services	BCH, various equipment	43,000.00
3-30-71	Gulf Fuel Oil Co.	Admin. Services	Oil for various depts.	455,820.00
4-8-71	Royal Type Co.	Admin. Services	Police Sta. Distr. #11	4,550.00
6-29-71	Field Emission Co.	Admin. Services	BCH, pediatric x-ray equip.	4,452.41
8-23-71	Repub. Software Prod., Inc.	Admin. Services	BCH, miracle software package	4,140.00
8-31-71	Ivy League Sch. Furn., Inc.	Admin. Services	Parkman elem. school	7,620.00
10-29-71	American Mobiles Co.	Admin. Services	Ice cream cups, Parks & Rec.	4,000.00
11-1-71	Hersey-Sparling Co.	Admin. Services	PWD, water meter parts	15,000.00
11-4-71	Arno Press	Admin. Services	Books for Model Cities	3,040.50
11-8-71	R. B. Allen Co.	Admin. Services	Fire alarm parts	3,181.25
11-9-71	Treck Photographic	Admin. Services	Photo supplies, various depts.	36,510.33
11-15-71	Griffin Pipe Co.	Admin. Services	PWD, iron pipe for water div.	15,703.32
11-15-71	Hoffman-LaRoche, Inc.	Admin. Services	Drug supplies to various depts.	44,042.13

SUPPLIES AND MATERIALS (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
11-15-71	Amer. Biltrite Rubber Co.	Admin. Services	Fire hose	$3,330.00
11-15-71	Int'l Display Equip. Assoc.	Admin. Services	Chalkboards Copley Sq. Sch.	3,784.55
11-19-71	Neponset Linc-Merc.	Admin. Services	Equip. for various depts.	5,650.00
11-22-71	Rockwell Mfg. Co.	Admin. Services	Meter parts	8,580.50
11-29-71	American Seating Co.	Admin. Services	School equip.-various schools	5,880.40
12-3-71	U.S. Pipe & Foundry Co.	Admin. Services	PWD, pipes and ducts	8,919.08
4-21-71	Varco, Inc.	Courts	Mun. Criminal-parking summons	9,950.00
4-21-71	Varco, Inc.	Courts	Mun. Criminal-parking summons	3,690.00
				13,640.00
10-1-71	Arnold Graphic Industries	Courts	Roxbury Municipal	11,028.00
8-6-71	Wright & Potter Co.	Election	Print ballots	8,003.80
10-6-71	Wright & Potter Co.	Election	Print ballots	9,585.60
10-18-71	Wright & Potter Co.	Election	Print ballots-AMEND the above	68.40
				17,657.80
2-1-71	IBM	Library	Supplies for data proc. machine	5,000.00
2-3-71	Miscellaneous Publishers	Library	Books and library materials	560,000.00
4-29-71	Combined Book Exhibit, Inc.	Library	Books and library materials	20,000.00
9-20-71	Bookazine Co.	Library	Books and library materials	20,000.00
11-2-71	F. W. Faxon Co.	Library	Periodicals and serials	100,000.00

SUPPLIES AND MATERIALS (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
1-19-71	Maitre D' Corp.	Pub. Fac. Comm.	So. Boston High Annex	$9,089.73
12-3-71	Kenyon-Barstow Co.	Pub. Fac. Comm.	Norcross-Hoar School mechanical equipment	81,535.00
4-8-71	Motorola Comm. & Elec.	Admin. Services	Fire equipment, portable radios	11,316.00

TOTAL NUMBER OF LETTERS 37

TOTAL AMOUNT OF CONTRACTS $1,580,589.40

MISCELLANEOUS SERVICES

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
10-18-71	Coleman Bookbinding Corp.	Assessing	Services	$4,907.75
3-1-71	Boston Air Legasse Corp.	Audit. Comm.	Heat & air cond. Audit.	94,008.00
4-23-71	Delta Elevator Corp.	Audit. Comm.	Service 2 Otis elev.	14,960.00
12-13-71	Dinn-Bost. Chain Link Fence	D.A. Office	L.I. Hosp.-fence to insure security for Govt. witnesses	3,315.00
6-3-71	Columbus Auto Body	Fire	Repair work	10,000.00
4-1-71	N.E. Storage Warehouse	Health & Hosp.	Store radiology & med. records	48,800.00
9-3-71	Brink's, Inc.	Health & Hosp.	Transfer of money-AMEND.	60.00
11-30-71	Mass. Hosp. Assn.	Health & Hosp.	BCH computer service	4,903.10
1-29-71	N.E. Deposit Library	Library	Storage of books	9,145.00
1-29-71	Margaret Keaney	Lic. Board	Provide pub. steno.	5,000.00
3-9-71	Pres. & Fellows of Harvard	Mayor's Office	Just. Adm. research workers	30,000.00
6-4-71	APCROSS, Inc.	Mayor's Office	Just. Adm. improve relations between City & Span.Speaking	24,873.00
8-20-71	APCROSS, Inc.	Youth Activ.	Staff baseball league	2,400.00
3-15-71	APCROSS, Inc.	Police	Recruit res. to work in Police Station	24,817.00
				52,090.00
6-22-71	Interstate Pyrotechnics	Mayor's Office	Fireworks	4,000.00
10-29-71	"Brighter Day"	Parks & Rec.	Organ. ski program	3,000.00

MISCELLANEOUS SERVICES (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
6-28-71	Boston Foundation, Inc.	Mayor's Office	20 music concerts	$10,000.00
3-9-71	Boston Foundation, Inc.	Real Property	City Hall guide information	25,100.00
				35,100.00
3-22-71	Lowden Tree Specialists	Parks & Rec.	Commonwealth Ave., spraying	12,624.00
6-4-71	Congress Taxi	Parks & Rec.	Transport handicapped children to playgrounds	5,000.00
6-21-71	Elma Lewis Sch. of Fine Arts	Parks & Rec.	Plan and improve Franklin Park	100,000.00
3-26-71	Underground Common Gar.	Police	Store towed cars	9,792.00
3-15-71	Assoc. to Promote Span. Speaking	Police	Neighborhood prog.	24,817.00
12-4-71	Boston Edison Co.	Pub. Fac. Comm.	BCH., Norcross Schl.,steam lines	40,900.00
3-16-71	Otis Elevator	Real Property	City Hall service	6,994.56
3-30-71	Coveney Ford, Fitzpatrick Bros., Porter Chev.	Police	Repair work	42,000.00
5-15-71	Fitzpatrick Bros., Porter Chev.	Police	Body work	124,000.00
11-3-71	Fitzpatrick Bros., Porter Chev.	Police	Repair work - AMEND.	74,000.00
3-30-71	City Elevator	Police	Service	3,060.00
5-15-71	City Elevator	Police	Service	3,120.00
				6,180.00
4-1-71	F. S. Payne Co.	Real Property	City Hall - elevator service	18,540.00

MISCELLANEOUS SERVICES (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
3-2-71	BRA	Pub. Fac. Comm.	Relocation assist. family	$20,000.00
3-3-71	BRA	Pub. Fac. Comm.	Business reloc. assist.	27,500.00
				47,500.00
2-1-71	Am. Distr. Tel. Co.	Library	Central Library alarm sys.	1,574.00
9-30-71	Am. Distr. Tel. Co.	Pub. Fac. Comm.	Marshall schl. alarm sys.	6,382.00
11-15-71	Am. Distr. Tel. Co.	Pub. Fac. Comm.	Lee and Everett schls. alarm sys.	8,468.60
				16,424.60
1-8-71	Food Management Stand N' Snack	Real Property	Concession, City Hall - Payment to City	
8-16-71	L. H. Jacobs Co.	Real Property	Draining pump & plumbing sys. ser. Quincy Market	25,000.00
8-27-71	Various Companies	Real Property	Repairs Quincy Mkt. after fire	53,497.42
10-20-71	Various Companies	Real Property	AMEND. the above	2,000.00
				55,497.42
11-12-71	Fed. Natl. Linen Service Co.	Real Property	Uniform and mop service.	4,000.00
1-14-71	Data Proc. Bind. Corp.	Registry	Binding service	6,000.00
9-28-71	Security Columbian Banknote Co.	Treas.-Coll.	Engraving and printing	19,189.00
7-7-71	MBTA	Youth Activ.	Trans. youth-summer work prog.	7,000.00
8-20-71	Ecumenial Center-Rox.	Youth Activ.	Staff and equip. for summer prog.	4,200.00
8-17-71	Griffin Electric Corp.	Parks & Rec.	Copley Sq. Plaza underground control vault	7,788.00
8-12-71	Top Quality Exterminators Zastac Exterminators	Housing Insp.	Model City Hdqtrs. Exterminating	10,000.00

TOTAL NUMBER OF LETTERS 47

TOTAL AMOUNT OF CONTRACTS $996,735.43

LEASING OF PROPERTY

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
1-21-71	E. M. Loew's	Housing Insp.	1526 Dorchester Ave.	$3,300.00
1-21-71	Doken Realty	Housing Insp.	165 Chesnut St., J.P.	4,800.00
6-16-71	Harold Stone	Housing Insp.	263-5-5A Bowdoin St., Dor.	2,700.00
7-9-71	Nathan R. Miller, Ltd.	Housing Insp.	148 State St.	11,900.00
12-21-70	Nathan R. Miller, Ltd.	Pub. Fac. Comm.	6 Beacon St.	3,000.00
				14,900.00
1-29-71	Helides Realty Trust	Library	6 Weir St., Taunton	6,000.00
2-1-71	Woodside Realty	Library	18 Barnes Ave., E. Boston	6,060.00
2-1-71	Merle Ed Realty	Library	161 Harvard Ave., Allston	5,740.00
6-30-71	Castle Sq. Assoc.	Library	496-98 Tremont St.	5,024.25
11-17-71	Morin & Balerna Realty	Mayor's Office	11-29 Roxbury St., Rox.	8,981.25
9-17-71	Arnirel Trust Co.	Police	1 Mt. Vernon St., Dorchester	11,495.00
12-1-70	Boston Arena	Pub. Fac. Comm.	Boston Arena Annex-Schl. Dept.	4,800.00
12-21-70	Park Centre Realty Trust	Pub. Fac. Comm.	1864 Centre St., W. Roxbury	2,520.00
7-13-71	Park Centre Realty Trust	Pub. Fac. Comm.	1864 Centre St., W. Roxbury	1,980.00
9-13-71	Park Centre Realty Trust	Pub. Fac. Comm.	1864 Centre St., W. Rox. AMEND.	220.00
				4,720.00
12-28-70	Federated Dor. Neighborhood Houses	Pub. Fac. Comm.	25 Howard Ave., Dorchester	10,000.00
1-15-71	YMCA	Pub. Fac. Comm.	316 Huntington Ave., Sch. Dept.	2,220.00

LEASING OF PROPERTY (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
1-19-71	Walker Realty	Pub. Fac. Comm.	120 Boylston St.-Schl. Dept.	$3,960.00
10-19-71	Walker Realty	Pub. Fac. Comm.	120 Boylston St.-Schl. Dept.	1,650.00
				5,610.00
3-25-71	Little House	Pub. Fac. Comm.	275 E. Cottage St.- Schl. Dept.	8,000.00
5-1-71	U.S. Govt.	Pub. Fac. Comm.	#113 Army Base-School Dept.	18,161.00
5-19-71	Rom. Cath. Arch. of Boston	Pub. Fac. Comm.	Our Lady of Lourdes Parish Center	6,450.00
8-16-71	Rom. Cath. Arch. of Boston	Pub. Fac. Comm.	St. Gabriel's Parish Rectory	39,375.00
8-17-71	Rom. Cath. Arch. of Boston	Pub. Fac. Comm.	St. Gabriel's Parish Rectory	28,125.00
				73,950.00
6-1-71	Angelina Giuliano	Pub. Fac. Comm.	147-153 Liverpool St. E. Boston	3,375.00
7-8-71	Boston College High	Pub. Fac. Comm.	Lease for classroom space	67,000.00
7-9-71	Boy's Club of Boston	Pub. Fac. Comm.	Charl'n YMCA for classroom use	56,000.00
9-1-71	Boy's Club of Boston	Pub. Fac. Comm.	230 W. 6th St.	7,000.00
9-22-71	Boy's Club of Boston	Pub. Fac. Comm.	15 Green St., Charlestown	21,615.00
9-22-71	Boy's Club of Boston	Pub. Fac. Comm.	115 Warren St.	11,397.00
9-28-71	Boy's Club of Boston	Pub. Fac. Comm.	Swimming Pool- 230 West 6th St.	2,610.00
9-29-71	Boy's Club of Boston	Pub. Fac. Comm.	15 Green St., Charlestown	1,740.00
9-30-71	Boy's Club of Boston	Pub. Fac. Comm.	15 Green St., Charlestown	2,610.00
				102,972.00
7-14-71	Macedonian Realty Trust	Pub. Fac. Comm.	1453 Dorchester Ave.- Schl. Dept.	2,520.00
10-17-71	Macedonian Realty Trust	Pub. Fac. Comm.	Add office space-School Dept.	700.00
				3,220.00
8-3-71	Boston Soc. of Redemption Fathers	Pub. Fac. Comm.	Mission Grade School	14,000.00
8-3-71	Boston Soc. of Redemption Fathers	Pub. Fac. Comm.	Mission Grade School	6,000.00
				20,000.00

LEASING OF PROPERTY (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
6-16-71	Joseph A. DeMambro	Pub. Fac. Comm.	24-26 Malvern St., Allston School Dept.	$18,450.00
12-9-71	Benjamin Ginsberg	Pub. Fac. Comm.	39-43 Dorchester St.-P.W.D.	3,950.00

TOTAL NUMBER OF LETTERS 39

TOTAL AMOUNT OF CONTRACTS $415,428.50

PERISHABLES

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
1-21-71	37 CONTRACTORS	Admin. Services		There are no totals due to the daily fluxuation in prices
12-6-71	39 CONTRACTORS	Admin. Services		

REMOVAL OF SNOW

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
11-17-71	John J. Botti, Inc.	Health & Hosp.	BCH and L.I. Hosp.	$12,000.00
11-12-71	Jet-A-Way Trucking	Public Works	Area I, District 10-B	15,000.00

TOTAL NUMBER OF LETTERS 2 TOTAL AMOUNT OF CONTRACTS $27,000.00

BOSTON PUBLIC LIBRARY

REMOVAL OF RUBBISH

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
4-1-71	James A. Freaney	Health & Hosp.	BCH rubbish removal	$19,850.00
11-24-71	James A. Freaney	Real Property	Loading dock, City Hall	5,600.00
				25,450.00

TOTAL AMOUNT OF LETTERS 2 TOTAL AMOUNT OF CONTRACTS $25,450.00

MODEL CITY ADMINISTRATION

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
12-14-70	Mels Realty	Model City	Lease 2401 Wash. St., Rox.	54,200.00
1-21-71	Mels Realty	Model City	Lease, additional space at 2401 Wash. St., Roxbury	8,025.00
				62,225.00
12-20-70	Contractor's Association	Model City	Liaison Co-ordinator	3,000.00
5-5-71	Herbert C. Swett	Model City	Equip. and supply storage-AMEND.	3,000.00
12-30-71	Herbert C. Swett	Model City	Equip. and supply storage	4,000.00
				7,000.00
1-8-71	Young Women's Leadership Development Program, Inc.	Model City	Residence and social service facilities	30,000.00
10-19-71	Young Women's Leadership Development Program, Inc.	Model City	Develop. final program plans	9,000.00
				39,000.00
1-18-71	Roxbury YMCA	Model City	Football program	10,317.00
2-4-71	Ecumenical Social Action Committee, Inc.	Model City	Operate various programs-Sub Area I	30,100.00
5-6-71	Ecumenical Social Action Committee, Inc.	Model City	Assist. in applications to FHA	24,000.00
7-21-71	Ecumenical Social Action Committee, Inc.	Model City	Recr. program-Sub Area I	8,000.00
7-28-71	Ecumenical Social Action Committee, Inc.	Model City	Assist. in applications to FHA this AMENDS previous letter	35,620.00
				97,720.00

MODEL CITY ADMINISTRATION (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
2-4-71	Xerox	Model City	Copy machine	$36,000.00
8-8-71	Xerox	Model City	Copy machine	16,500.00
				52,500.00
2-9-71	C & C Fence Co.	Model City	Install fence along Penn. RR tracks	4,277.00
7-1-71	C & C Fence Co.	Model City	AMENDS the above letter by adding	1,275.00
				5,552.00
2-18-71	Roxbury Comphrenhensive Community Health Center	Model City	Areas II, III, IV -contract awarded to Trs. of B.U. as of 7-6-71	30,000.00
2-19-71	Model Neighborhood Board,Inc.	Model City	Citizen eval. project	31,107.00
6-28-71	Model Neighborhood Board,Inc.	Model City	Summer clean-up program	83,000.00
6-28-71	Model Neighborhood Board,Inc.	Model City	Summer employ., camping and construction training progs.	233,000.00
11-15-71	Model Neighborhood Board,Inc.	Model City	Oper. sch. community communi-cations program	20,907.00
11-15-71	Model Neighborhood Board,Inc.	Model City	Citizen education services	147,462.00
11-15-71	Model Neighborhood Board,Inc.	Model City	Citizen Evaluation services	27,040.00
				542,516.00
3-1-71	Jack Nazar	Model City	Topographic study-Brunswick Garden Project	2,800.00
3-2-71	New Boston Athletic Assoc.	Model City	Summer camp program	8,715.00
3-2-71	Spaulding Co., Inc.	Model City	Printing service	3,000.00
3-3-71	PHI, Inc.	Model City	Computer services	1,900.00
3-10-71	N.E. Community Devel. Corp.	Model City	Recr. program for children	8,000.00

MODEL CITY ADMINISTRATION (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
3-30-71	Cohen, Cohen, Havian & Shaller	Model City	Auditing work	$40,000.00
10-19-71	Cohen, Cohen, Havian & Shaller	Model City	AMEND. the above	35,000.00
				75,000.00
4-1-71	Boston Community Devel. Corp.	Model City	Oper. neighborhood services project - change in time of 1970 contract	- - -
4-7-71	IBM	Model City	Rental of 2 MTST typewriters	6,480.00
8-20-71	IBM	Model City	Copy machine rental 462 Bl.Hl.Ave.	6,000.00
8-20-71	IBM	Model City	Copy machine rent. 2343 Wash. St.	6,300.00
				18,780.00
4-20-71	Hertz Reant-A-Car	Model City	Auto rental-AMEND. 1970 contract	2,400.00
4-21-71	R. L. Polk Co.	Model City	Provide statistical data on "neighborhood change"	4,350.00
4-23-71	Hawthorne House, Inc.	Model City	Operate recreation program	8,333.00
5-1-71	Pres. & Fellows of Harvard	Model City	Eval. of mental health service	8,000.00
No date	Council of Elders, Inc.	Model City	Renovation of prop. Dearborn St.	13,500.00
8-6-71	Council of Elders, Inc.	Model City	Program for elderly	231,000.00
				244,500.00
5-3-71	B.U. Special Services Project	Model City	Supplemental academic services	23,500.00
5-6-71	D.A.R.E.	Model City	Recr. and Education program	19,600.00
5-6-71	Tenants Assoc. of Boston, Inc.	Model City	Estab. exp. housing management team	30,000.00
7-8-71	Tenants Assoc. of Boston, Inc.	Model City	Tenants organ. program	35,000.00
				65,000.00

MODEL CITY ADMINISTRATION (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
8-13-71	BRA	Model City	Residential relocation	$91,040.00
10-4-71	BRA	Model City	Business relocation-changes orig. contract in amt. and description	60,000.00
				151,040.00
5-6-71	Multi-Service Youth Corp.	Model City	Conduct teen center-sub area III	10,500.00
5-6-71	Denison House	Model City	Conduct recr. program	21,000.00
5-7-71	Urban Data Processing, Inc.	Model City	Design data proc. system-AMENDS a contract of 4-15-70	10,566.00
5-7-71	Trustees of Tufts College	Model City	Dental clinic, 54 Roxbury St.	- - -
8-2-71	Trustees of Tufts College	Model City	AMENDS the above letter by reducing the orig. cost of $76,000	73,000.00
5-7-71	Cy Cleaning Co.	Model City	Kenmore Bldg.	2,962.00
5-7-71	Cy Cleaning Co.	Model City	Murray Bldg.	2,080.00
10-6-71	Cy Cleaning Co.	Model City	AMENDS amt. of above contract	780.00
				5,822.00
5-27-71	Business Intelligence Group	Model City	Security guards F.A.I.T. Bldg.	4,440.00
5-27-71	Business Intelligence Group	Model City	Security guards Kenmore and Bartlett Bldgs.	3,240.00
7-6-71	Business Intelligence Group	Model City	AMENDS the above contract	5,130.00
8-18-71	Business Intelligence Group	Model City	AMENDS F.A.I.T. Bldg. contract by	5,296.41
10-5-71	Business Intelligence Group	Model City	Further AMENDS F.A.I.T. Bldg. contract by extending the period of 24 hr-day guard coverage	3,060.51
				21,166.92
5-28-71	Mass. Dept. of Mental Health	Model City	Health services, sub area VI	43,949.00

MODEL CITY ADMINISTRATION (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
6-5-71	Rox. Multi-Serv. Center, Inc.	Model City	Rodent control	$10,700.00
8-1-71	Rox. Multi-Serv. Center, Inc.	Model City	Estab. Spanish speaking center	15,600.00
7-27-71	Rox. Multi-Serv. Center, Inc.	Model City	Counseling serv. for home-owners code enforcement	47,500.00
				73,800.00
6-8-71	Bill's Landscaping	Model City	One front end loader - for clean-up prog.	13,504.40
6-8-71	Sherman Disposal Co.	Model City	One open end dump truck-for clean-up prog.	26,000.00
6-8-71	Jimmy's Junk	Model City	Two dump trucks -for clean-up prog.	23,400.00
6-14-71	Westwood Inves. Assoc.	Model City	Security service for 39 Brookline Ave., J.P. AMENDS 1970 contract	7,364.00
6-28-71	McCarthy Mobile Office, Inc.	Model City	Furnish trailers	5,853.91
6-28-71	St. Mark's Episcopal Church	Model City	Recr. and educ. programs	12,665.00
7-6-71	Wheelock College	Model City	Child care and development training course	6,000.00
7-6-71	Rox. Comprehensive Center	Model City	Health and social services	30,000.00
6-11-71	Federated Dor. Neighborhood Houses, Inc.	Model City	Summer youth recr. program	4,910.00
7-6-71	Federated Dor. Neighborhood Houses, Inc.	Model City	AMENDS the above	500.00
				5,410.00
8-7-71	Stull Associates	Model City	Arch. services-632 Bl.Hl.Ave.	17,270.00
12-16-71	Stull Associates	Model City	Change in above contract with no difference in amt. of contract	- - -

MODEL CITY ADMINISTRATION (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
7-13-71	Planning Office for Urban Affairs, Inc.	Model City	Carmelite Convent 61 Mt. Pleasant St.-children's prog.	$15,500.00
7-13-71	Community Develop. Corp. of Boston	Model City	Teen center, sub area III	10,200.00
8-9-71	Community Develop. Corp. of Bost on	Model City	Economic Develop. program	334,766.00
				344,966.00
7-26-71	Eco-Texture Intl., Inc.	Model City	Arch. work, former Sta. 9	6,822.00
7-27-71	Urban League of Greater Boston	Model City	Adult educ. program	171,606.00
7-30-71	The Circle, Inc.	Model City	Conduct cultural program	2,300.00
7-29-71	Blue Hill Christian Center	Model City	Rehab. program-16 Columbia Rd.	11,400.00
9-17-71	Blue Hill Christian Center	Model City	Day care expenses, supported by State Welfare funds	270,763.00
				282,163.00
8-19-71	Higher Education Program, Inc.	Model City	Educ. prog. at 460 Bl. Hl. Ave.	- - -
11-8-71	Higher Education Program, Inc.	Model City	This reduces the cost of the above contract which previously was $358,543.00	248,446.00
9-7-71	Burdett College	Model City	Staff training program	8,760.00
9-14-71	For Individuals Recovering Sound Thinking	Model City	Drug rehabilitation	84,000.00
9-29-71	Mass. Institute of Technology	Model City	Computer services	40,000.00

MODEL CITY ADMINISTRATION (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
1-12-71	Preen Maint. Service	Model City	2401 Wash. St.	$4,680.00
9-23-71	Preen Maint. Service	Model City	460 Blue Hill Ave.	2,900.00
12-23-71	Preen Maint. Service	Model City	2401 Wash. St.	4,680.00
12-23-71	Preen Maint. Service	Model City	54 Roxbury St.	7,080.00
12-23-71	Preen Maint. Service	Model City	12 Bicknell St.	2,616.00
				21,956.00
9-29-71	La Alianza Hispana de Dorchester & Roxbury	Model City	Mother tutoring mother program	70,000.00
10-4-71	La Alianza Hispana de Dorchester & Roxbury	Model City	Services to Spanish speaking	340,000.00
				410,000.00
7-8-71	Roxbury Action Program	Model City	Housing develop. fund program	200,000.00
10-4-71	Roxbury Action Program	Model City	Extends time of above letter to 7-31-73	- - - -
11-3-71	Highland Park Free School	Model City	Renovation, and study of school needs	21,555.00
11-10-71	Trustees of Health & Hosp.	Model City	Model City health program	1,350,000.00
2-23-71	Trustees of Health & Hosp.	Model City	Model City health program	485,000.00
				1,835,000.00
11-24-71	Urban Data Proc., Inc.	Model City	Data Processing consultation	4,600.00
5-7-71	Roman Cath. Arch. of Boston	Model City	Lease 12 Bicknell St.	3,472.00
12-16-71	Roman Cath. Arch. of Boston	Model City	Lease 12 Bicknell St.	1,869.00
3-2-71	Roman Cath. Arch. of Boston	Model City	Recr. prog. sub area IV	12,300.00
				17,641.00
12-23-71	Excelon Security, Inc.	Model City	Security services - 2414 & 2401 Washington St., Rox.	12,776.40

MODEL CITY ADMINISTRATION (Continued)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
7-8-71	Assoc. for Better Housing, Inc.	Model City	Home ownership counseling program	$25,000.00
1-29-71	Cardoza & Tucker	Model City	Legal services for home ownership loans	7,000.00
2-12-71	Simmons College Corp.	Model City	Supply classroom space	3,000.00

TOTAL NUMBER OF LETTERS 108

TOTAL AMOUNT OF CONTRACTS $5,665,110.63

CITY OF BOSTON FINANCE COMMISSION

BOSTON, MASS. 02108 LAFAYETTE 3-1622

THREE CENTER PLAZA, RM 820

△
M3/B16
FC
S4
1973

March 21, 1973

To the Honorable the Mayor:

During the past two years, the Finance Commission has prepared comprehensive reports on the procedures employed by the City of Boston in awarding contracts, which amount to or exceed $2,000, without public advertising. The report of the Finance Commission issued on October 24, 1972, contained a compilation of all contracts awarded without public advertising during the calendar year ended December 31, 1971. Because this information is not otherwise available in this form and because the report was widely circulated and met with favorable comment, the Finance Commission has compiled the same information for the calendar year ended December 31, 1972.

CONTRACTS AWARDED WITHOUT PUBLIC ADVERTISING IN 1972

An examination of the tables attached to this report indicate the volume, kind and dollar amounts of various contracts awarded without public advertising by the City of Boston in 1972. In 1972, the City of Boston approved 568 letters of request to award contracts without advertising. These contracts totaled $21,899,301.

The tables attached to this report indicate the following:

1. During 1972 forty-two contracts were awarded to architects without public advertising. These contracts totaled $2,596,941.

2. There were 65 letters to awarded contracts to engineers in 1972, in the total amount of $1,301,115.

3. Aside from contracts awarded by the Model Cities Administration, which receives a substantial portion of its funds from the Federal government, the largest number of contracts awarded without public advertising was to professionals other than architects and engineers. In 1972 there were 130 such contracts totaling $4,281,688. Twenty of these contracts totaling $1,193,432 were awarded by the Department of Health and Hospitals to the Trustees of Health and Hospitals of the City of Boston, Inc. A majority of the dollar amount of these contracts related to the operation of health care clinics. These 20 contracts will be commented on further in this report. Boston Foundation, Inc. was awarded 4 contracts totaling $474,500 to operate the Summerthing program.

4. As indicated in our October 24th, 1972 report, the renting and servicing of machines and equipment represents a sizable expenditure. In that category, there were 61 awards in 1972 representing a total of $1,506,311. Fifteen of these contracts were awarded to IBM.

They totaled $644,553 as compared to $471,326 in 1971. In addition, Xerox was awarded 23 separate contracts totaling $133,994, compared with 23 contracts in 1971 totaling $122,529.

5. Leasing of real property by the City of Boston represented 43 awards totaling $528,764. In 1971 there were 39 such awards totaling $415,429.

6. In 1972, there were 31 letters of request to award contracts without advertising for supplies and materials. These contracts totaled $2,441,062. Of this amount $1,220,860 related to the purchase of fuel oil from October 1, 1971 through March 31, 1972. This price was arrived at by negotiating bids received after public advertising on March 25, 1971 and again September 2, 1971. Both sets of bids were discarded because no acceptable bids were received on 0.05% sulphur oil which became the legal maximum sulphur content acceptable effective October 1, 1971. Many other items in this category were awarded after informal bids were received or as a result of bid irregularities. In 1971, there were 37 contracts for the purchase of materials and supplies totaling $1,580,589.

7. In 1972, the Model Cities Administration awarded 95 contracts without public advertising. These contracts totaled $7,421,007. In 1971 there were 108 such contracts totaling $5,665,111.

THE FINANCE COMMISSION'S REPORT IN 1971

On May 14, 1971, the Finance Commission prepared a report outlining the relevant legal and operational considerations in the awarding of contracts without public advertising by the City of Boston and the County of Suffolk. In addition, this report supplied certain data

concerning the volume and extent of contracts awarded without public advertising in the City of Boston during fiscal year ended December 31, 1971.

As indicated in that report, Section 30 of the City Charter (Acts of 1909, Chapter 486, as amended) requires that the City of Boston advertise contracts which amount to or exceed $2,000 unless the Mayor gives written authority to do otherwise. Contracts under $2,000, which are not subject to Section 30 of the Charter, are governed by a long standing city purchasing procedure which is enforced by the Administrative Services Department and which required generally (a) that three informal bids be requested from reputable contractors and (b) a general invitation to bid be posted in City Hall, before any contract involving a cost of between $500 and $2,000 may be awarded, except in cases where a waiver has been obtained from the Director of Administrative Services.

For approximately the last 15 years, the Finance Commission has been a party to a voluntary arrangement, whereby copies of all letters from City Department Heads and County Officials requesting permission to award contracts without public advertising are routed by the Mayor's Office to the office of the Finance Commission for such comment, if any, as may seem appropriate or for an advisory recommendation that the contract in question be publically advertised. To the extent that time and resources permit, these letters are reviewed by members of the staff of the Finance Commission and by the Chairman or an associate member in his absence. In this way, the Finance Commission has frequently been in a position to recommend that a particular contract be publicly advertised, reviewed and reconsidered, or even abandoned, for legal, financial or administrative reasons.

As indicated in the May 14, 1971 report, the Finance Commission has approached questions involving the awarding of contracts in excess of $2,000 with a general predisposition toward public advertising.

The 1971 report indicated that generally there are two conditions, one of which must be satisfied, before exemption from public advertising may be granted. It must be demonstrated either (a) that the subject matter of the contract is not appropriate for advertising and the competitive bidding process, or (b) that due to emergency or other extraordinary circumstances (or an overriding public purpose) the service must be obtained without public advertising. Certain classifications have developed over the years in which it has become the custom for the Mayor to waive public advertising requirements at the request of a Department Head. The major exempt classifications are as follows:

1. Professional service contracts, which include contracts for artistic, architectural, engineering, medical, legal and other uniquely specialized services.

2. Emergency contracts, when a Department Head is faced with the need to make an emergency expenditure and public safety does not permit any delay in making the contract award.

3. Non-professional services which are unique, the most obvious example of which is the "Summerthing" program, which is awarded annually, without public advertisement or the invitation of bids, to Boston Foundation, Inc.

4. Special materials, machines and supplies, which include Xerox machines, data processing equipment, Police and Fire Department communications apparatus, and specialized forms of medical equipment.

5. The Model Cities Administration, which by Federal requirements must award contracts to the maximum extent feasible to business concerns located in or owned in substantial part by residents of the Model Neighborhood.

The 1971 report also indicated that Section 30 of the City Charter applies only to contracts issued on behalf of City and County Departments. Agencies such as the Boston Housing Authority and the Boston Redevelopment Authority need not publically advertise contracts except to the extent required by their respective charters and by-laws. The report urged these "independent" agencies to reconsider their public advertising procedures and determine whether compliance with Section 30 would not be a sensible course to follow.

The report recommended the creation of a design selection board to review the qualifications and performance of architects and engineers. As a result of this recommendation, an informal board of three architects was set up by the Public Facilities Department to review the selection of architects and engineers. However, we are disappointed that this board appears to be merely window dressing. It is not given the authority to perform the functions for which it was created.

THE FINANCE COMMISSION'S REPORT IN 1972

On October 24, 1972, the Finance Commission issued a report which included a compilation of all contracts awarded without public advertising during the year ended December 31, 1971. Among other things, the report indicated the following:

1. In 1971, the City of Boston approved 554 letters of request to award contracts without advertising representing an aggregate of $18,363,159.

2. There were 62 letters to award contracts to architects in 1971, in a total amount of $3,479,700. Thirty-four architects or architectural firms shared in these 62 contracts.

3. In 1971, there were 51 separate engineering contracts, representing an expenditure of $1,505,381. There were 25 engineers or engineering firms involved in these contracts.

4. Other professionals (not architects or engineers) received contracts amounting to $3,465,919 in 1971.

5. There were 72 awards for the rental and servicing of machines and equipment in 1971 representing $1,201,845. IBM received 17 such contracts totaling $471,326.

6. One hundred eight letters of request to award came from the Model Cities Program. These contracts totaled $5,665,111 in 1971.

The report made numerous recommendations, the most important of which were as follows:

1. The need for the City of Boston to negotiate architectural fees and not to pay such fees on the basis of the A.I.A. minimum fee schedule.

2. The possibility for consolidation of contracts in similar fields whether or not such contracts emanate from the same city department.

3. The need to establish a Board of Standardization which would design specifications for all purchasing first recommended by the Finance Commission in a report dated March 14, 1968.

4. The need to establish new practices and controls in the areas of printing and duplicating.

The most critical recommendation contained in the 1972 report related to the establishment of an Evaluation Committee which would concern itself with the selection of architects and engineers, the rental and servicing of machines, the leasing of property, printing and duplicating services, and the design of specifications for purchasing. We believe that the results of study of contracts awarded without public advertising in 1972 argue strongly for the establishment of such an Evaluation Committee.

AREAS THAT CALL FOR REVIEW AND RECOMMENDATIONS

At the risk of repetition, the Finace Commission strongly urges that the recommendations contained in its reports of May 14, 1971 and October 24, 1972 be adopted. Specifically, the Finance Commission urges the formation of an Evaluation Committee which would concern itself with the selection of architects and engineers, the rental and servicing of machines, the leasing of property, printing and duplicating services and the design and specifications for purchasing. It is our opinion that such a Committee would strengthen the City's contract procedures and would allow for maximum objectivity in designer selection. We urge the City to negotiate architectural fees on a basis other than the A.I.A. minimum fee schedule. As indicated in our October

24, 1972 report, we do not believe that the quality of public architectural work would be jeopardized by the official encouragement of broader designer interest in work of the City of Boston.

An examination of the many separate contracts for professional mechanical or special services entered into during the years 1971 and 1972 continues to suggest the possibility that many of the individual contracts might be consolidated. Our October 24, 1972 report indicated that the Corporation Counsel intended to seek a consolidation of contracts that relate to Xerox copying machines. Obviously, such a consolidation would not evidence itself in the contracts of 1972, but we are hopeful that contracts in 1973 will reflect this consolidation. We believe that other contracts might be subject to the same type of consolidation and that such consolidation would result in a lower cost.

In addition to the above recommendations, the Finance Commission suggests the following:

1. Once again in 1972, there were cases when Department Heads were tardy in forwarding "letters to award". In fact, contracts occasionally commenced (and even expired) prior to their review by the Finance Commission or, indeed, prior to written authorization from the Mayor. The Finance Commission believes that constant surveillance of the timeliness of letters to award must take place.

Several directives from the Director of Administrative Services in this matter have been promulgated in recent years but have been disregarded in some quarters. In fact when such a letter of request is not received by the Mayor in time for his consideration and written approval of the proposed contract, a clear violation of the City Charter provision occurs.

2. A review of the 568 "letters to award" by the Finance Commission in 1972 indicate that certain Departments do not set forth sufficient information upon which to make a determination as to whether or not public advertising procedures set forth in Section 30 of the City Charter should be waived. These letters must give clear and sufficient reasons why public advertising would serve no useful purpose. In this connection, the Finance Commission believes that all requests to award contracts without public advertising, should, at a minimum, contain the following:

(a) The name of the proposed contractor;

(b) The amount of the proposed contract;

(c) The reason why public advertising would serve no useful purpose (it is insufficient in our view for the Department to indicate as the reason merely a conclusion to that effect); and

(d) Whether or not informal bids have been received from other contractors and if so, the amount of such bids.

There is one simple test of the adequacy of a letter to award. All such letters eventually appear in a section of the City Record, usually long after the award. Such a letter should be so prepared that the careful reader of the City Record is persuaded that a convincing case has been made for a no-bid award.

3. As indicated in this report, there were a substantial number of contracts awarded by the Department of Health and Hospitals to the Trustees of Health and Hospitals of the City of Boston, Inc. (the "Trustees") during 1972. The Trustees are not subject to Section 30 of the City Charter. Accordingly, contracts may be awarded by the Trustees without public advertising except to the extent their charter and the by-laws require it. Contracts awarded without public advertising

by the Trustees are not subject to prior review by the Finance Commission.

The Finance Commission strongly believes that the Trustees should follow the procedures for all City Departments in connection with letters to award contracts without public advertising. The relationship between the Department of Health and Hospitals and the Trustees permits contracts to be awarded from the former to the latter without public advertising. Although these contracts to award without public advertising are forwarded to the Finance Commission for review and are subject to the requirements of Section 30 of the City Charter, subsequent contracts utilizing such funds awarded by the Trustees are not subject to such procedures and legal requirements. Although legal under the Statute establishing the Trustees, the Finance Commission believes that non-compliance by the Trustees with the procedures regarding the award of contracts without public advertising leaves open the possibility of the Trustees awarding such contracts when the Department of Health and Hospitals would be required to advertise publicly.

4. We are also of the view that the School Department of the City of Boston should follow the procedures of all City Departments in forwarding requests to award contracts without public advertising to the Finance Commission. At the present time, these contracts are not reviewed by the Finance Commission and accordingly, are not scrutinized prior to their being awarded by any other public agency or Department. We believe that the School Department should comply with the procedures of City Departments with regard to letters to award contracts without public advertising.

While we recognize that you have no control over the procedures followed by the School Department, we would hope that you would lend your support in urging that the School Committee and School Department follow these procedures. As indicated in our report dated May 14, 1971, a review of letters to award by the Finance Commission undoubtedly tends to prevent misconduct by City Officials and impropriety on the part of others in dealing with the City on contractual matters. At the present time, no such control exists with regard to the School Department. The Division of Planning and Engineering sends communications informing the Finance Commission of recent awards made but these are not letters of request to award without advertising; they are notices of action taken. As indicated in this report, no such control exists with regard to the Trustees of Health and Hospitals of the City of Boston, Inc., the Boston Redevelopment Authority or the Boston Housing Authority.

We believe that the public is entitled to the strictest possible control of contracts awarded without public advertising.

Respectfully submitted,

Ralph I. Fine, Chairman,

Joseph P. McNamara,

Frederick R.H. Witherby, Esq.,

William A. Davis, Jr., Esq.,

Henry B. Wynn, Esq.

THE FINANCE COMMISSION.

Thomas J. Murphy
Executive Secretary

ARCHITECTS

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
7/11	Haldeman & Goransson Assoc.	Parks & Rec.	Various locations, Rec. swimming pools AMEND	$5,000.00
1/11	Haldeman & Goransson Assoc.	Parks & Rec.	AMEND 1970 contract for swimming pools at various locations	12,000,00
				17,000.00
3/12	Johannes Wagner	Parks & Rec.	67-71 Quincy St., Roxbury	2,586.50
1/25	Storch Assoc.	Parks & Rec.	Seven playground sites	24,344.00
9/19	Storch Assoc.	Parks & Rec.	Erie St. Plgd., Dorchester	8,460.00
				32,804.00
11/19/71	Urban Study & Design	Parks & Rec.	West 3rd St. plgd., S.Boston	5,884.25
6/27	Carol Johnson & Assoc.	PFC	Park, North End	23,670.00
6/27	Maurice J. Kennedy	PFC	BCH, "Linda Richards" House	9,200.00
6/27	Sullivan Design Group	PFC	Fire Station, S. Boston	17,813.00
12/17/71	Sullivan Design Group	PFC	Police Dept. Comm. Center AMEND	15,182.00
				32,995.00
1/24	Hugh Stubbins & Rex Allen Assoc.	PFC	Mechanical Plant BCH AMEND	436,454.00
6/27	John Carl Warnecke	PFC	PWD garage building AMEND	12,500.00
1/19	John Carl Warnecke	PFC	PWD garage building	361,850.00
				374,350.00
6/27	Masiello & Assoc.	PFC	Dudley Harrison Fire Sta. AMEND	1,000.00
10/26	Masiello & Assoc.	PFC	Dudley Harrison Fire Sta.	43,535.00
				44,535.00

ARCHITECTS (CONTINUED)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
6/27	W. Chester Browne & Assoc., Inc.	PFC	L.I. Chronic Disease Hosp. AMENDS a 1970 contract	$4,400.00
8/8	W. Chester Browne & Assoc., Inc.	PFC	District 3 Police Station, 872 Morton St. AMEND	2,902.00
12/4	W. Chester Browne & Assoc., Inc.	PFC	Supplemental services at the L.I.Chronic Disease Hosp.	3,500.00
				10,802.00
6/27	The Coe Group	PFC	Alterations Charles St. Jail	13,921.00
3/24	Bedar and Alpers, Inc.	PFC	Annex for Edward Everett Sch. & Central Food Facility	46,894.50
4/7	Sert-Jackson & Assoc.	PFC	Bunker Hill School	121,720.00
4/7	Pierce, Pierce, Korslund, LeNormand & Quinn, Inc.	PFC	Wash-Allston & Horace Mann Training Schools	177,252.00
4/7	Imre & Halasz, Inc.	PFC	Carter School	187,800.00
4/4	Marcel Breuer & Assoc.	PFC	Campus High School, Rox.	2,000.00
4/3	Eisenberg & Schiffer	PFC	Barnes Middle School	193,200.00
4/3	Tedesco Assoc.	PFC	New English High Sch.	40,000.00
4/3	Stahl Bennett & Assoc.	PFC	Parkman House	6,000.00
7/14	Stahl Bennett & Assoc	PFC	Parkman House Renovation AMEND	11,000.00
11/27	Stahl Assoc. (Div. of Stahl. Bennett)	PFC	Faneuil Hall renovations	46,518.00
				63,518.00
3/14	SRS Consultants	PFC	Sch. Dept., Occup. Research Center	50,000.00
3/6	PARD Team, Inc.	PFC	Heath St. School, J.P.	7,500.00

ARCHITECTS (CONTINUED)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
3/2	Wilson H. Rains Assoc.	PFC	Various Track III Schools	$30,000.00
11/30	Wilson H. Rains Assoc.	PFC	Charlestown High, Fuller, Mattapan & Andrew-O'Reilley Track IV. 9/1/72 to 6/1/73	30,000.00
				60.000.00
3/1	Hill, Miller, Friedlander, Hollander, Inc.	PFC	Charlestown High School	
10/6	Hill, Miller, Friedlander, Hollander, Inc.	PFC	AMENDS the above by reducing the cost of the contract	154,875.00
3/1	Carroll & Greenfield & Robert Charles Assoc.	PFC	Fuller School	152,500.00
1/24	Ehrenzeller Assoc.	PFC	Hastings St. School	4,600.00
1/19	Whitney-Atwood-Norcross & Assoc.	PFC	Fire Station, downtown	23,620.00
9/22/71	Earl Flansburgh & Assoc.	PFC	Grover Cleveland Middle School and adjacent garage	276,800.00
10/26	John Guarino	PFC	District 4 Police Station	15,000.00
10/26	Benjamin Thompson & Assoc., Inc.	PFC	AMEND 1970 contract Phase 2 Olney St. School	8,000.00
11/6	Urban Design Assoc.	Parks & Rec.	Bicycle paths through Olmstead Park System	7,460.00

TOTAL NUMBER OF LETTERS -------- 42

TOTAL AMOUNT OF ARCHITECTURAL CONTRACTS ---------- $2,596.941.25

1972 unless otherwise noted.

PFC = Public Facilities Commission

ENGINEERS

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
6/29	Chas. T. Main, Inc.	Building	Hotel Vendome investigation	$30,000.00
6/20	Walter J. Hickey Assoc.	Fire	Hotel Vendome investigation	15,000.00
3/24	Walter J. Hickey Assoc.	Parks & Rec	Improvements at various plgds.	20,000.00
4/18	Walter J. Hickey Assoc.	PFC	Assorted work & survey - 4/1/72 3/31/73	15,000.00
4/18	Walter J. Hickey Assoc.	PFC	13 site locations	19,258.00
				69,258.00
7/5	Mitre Corp.	Parks & Rec.	Analyze Parks & Rec. program 7/17/72 to 12/31/72	10,000.00
3/26	Universal Engineering	Parks & Rec.	Property line & topographic survey at park sites	15,000.00
6/27	Universal Engineering	PFC	Old Suffolk County Courthouse	16,500.00
10/26	Universal Engineering	PFC	Design of alterations for new & old courthouse	16,970.00
8/8	Universal Engineering	PFC	Alteration of courthouse for six new judges	5,000.00
11/27	Universal Engineering	PFC	Study for reinforcement of the Gardner St. bridge	6,950.00
				60,420.00
5/26	Edwards & Kelcey, Inc.	Parks & Rec.	Smith playground, Brighton	5,790.00
4/10	Edwards & Kelcey, Inc.	Parks & Rec.	Smith playground, Brighton	3,000.00
9/19	Edwards & Kelcey, Inc.	Parks & Rec.	Improvements at William J. Devine & George Wright golf courses	8,561.00
				17,351.00
3/24	Schoenfeld Assoc.	Parks & Rec.	Billings Field, West Roxbury	16,600.00

ENGINEERS (CONTINUED)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
3/24	E.Lionel Pavlo Engin. Co., Inc.	Parks & Rec.	Various playgrounds	$20,000.00
9/19	E.Lionel Pavlo Engin. Co., Inc.	PFC	Ronan Park, Dorchester	4,356.50
				24,356.50
3/15	Thomas Grahame	Parks & Rec. (Con. Comm.)	Charles to Charles outdoor corridor Rec. program 4/1/72 to 12/31/72	5,917.00
6/27	Fay, Spoffard & Thorndike, Inc.	PFC	Streets air rights study	15,000.00
7/19	Fay, Spoffard & Thorndike, Inc.	PWD	Fields Corner & Ronan Pk. AMEND	65,000.00
9/13	Fay, Spoffard & Thorndike, Inc.	PWD	Widening of Somerset, Beacon, & Tremont Sts. AMEND	16,000.00
				96,000.00
3/6	Harold E. Procter	PFC	Electrical Engin. 4/1/72 to 3/31/73	10,000.00
6/27	Harold E. Procter	PFC	AMEND the above	10,000.00
				20,000.00
6/27	Scorziello Assoc., Inc.	PFC	BCH, plumbing study	7,500.00
3/2	Scorziello Assoc., Inc.	PFC	City Hall heating system, north & south lobbies	7,676.50
10/10	Scorziello Assoc., Inc.	PFC	Plumbing system repairs at 7 locations	10,364.00
10/6	Scorziello Assoc., Inc.	PFC	Analyze energy sources for heating & cooling of new schools	30,000.00
				55,540.50

ENGINEERS (CONTINUED)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
6/27	Comprehensive Designers, Inc.	PFC	Repair work for storm damage	$15,000.00
10/6	Comprehensive Designers, Inc.	PFC	AMEND above	5,000.00
				20,000.00
6/27	Raamot Assoc.	PFC	Sewer below Carter School	10,000.00
5/17	Carl T. Washburn	PFC	Cost evaluation on various sites (4/1/72 to 3/31/73)	12,000.00
1/19	Carl T. Washburn	PFC	AMEND 1971 contract for cost evaluation services	3,500.00
				15,500.00
5/4	Weideman, Brown, Inc.	PFC	Suffolk County Courthouse	20,000.00
4/19	Simpson, Gumpertz & Heger, Inc.	PFC	New Suffolk County Courthouse	20,000.00
4/19	Simpson, Gumpertz & Heger, Inc.	PFC	AMEND the above	1,953.93
4/18	Simpson, Gumpertz & Heger, Inc.	PFC	William Trotter School	7,000.00
				28,953.93
4/18	Cameron & Assoc.	PFC	Various construction projects 4/1/72 to 3/31/73	10,000.00
4/18	Barnes Engineering	PFC	Various construction projects 4/1/72 to 3/31/73	10,000.00
4/18	New England Survey Service, Inc.	PFC	Various construction projects 4/1/72 to 3/31/73	10,000.00

ENGINEERS (CONTINUED)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
4/3	TAD, Inc.	PFC	Technical assistance service 4/1/72 to 3/31/73	$50,000.00
1/19	TAD, Inc.	PFC	Plans for repair program 11/1/71 to 3/31/72	25,000.00
10/6	TAD, Inc.	PFC	AMEND technical assistance contract	15,000.00
				90,000.00
4/3	Steco,Corp.	PFC	New Suffolk County Courthouse	34,900.00
3/2	Engineers Design Group	PFC	Tract III Schools	45,000.00
3/1	Hankins & Anderson	PFC	Mechanical and electrical system for Track III Schools	93,450.00
1/19	Arthur D. Little, Inc.	PFC	John Marshall & Jos. E. Lee Schs.	29,000.00
8/8	Arthur D. Little, Inc.	PFC	Central food processing study	96,254.00
11/6	Arthur D. Little, Inc.	PFC	Food packaging program to 1973	95,000.00
10/6	Arthur D. Little, Inc.	Building	Review Dept. practices	25,000.00
				245.254.00
5/30	Camp, Dresser & McKee, Inc.	PWD	South Boston pollution control conduit	6,000.00
4/14	Camp, Dresser & McKee, Inc.	PWD	Sewer survey	12,000.00
				18,000.00
3/7	Westinghouse Mfg. Co.	PWD	South Bay incinerator 4/1/72 to 3/31/73	3,500.00
3/7	Herman G. Protze	Real Prop.	AMEND concrete testing for the Govt. Center Garage	2,000.00
5/22	Barton-Aschman Assoc.	Traf. & Park.	Traffic engine., TOPICS 4/1/72 to 3/31/73	20,000.00

ENGINEERS (CONTINUED)

DATE	CONTRACTOR	DEPARTMENT	LOCUS	AMOUNT
1/26	Planning, Engin. & Development, Inc.	Traf. & Park.	Traffic counts 4/1/72 to 3/31/73	$20,000.00
9/19	Metcalf & Eddy, Inc.	PWD	Gardner St. Sanitary landfill	23,000.00
10/6	Bayside Engin. Assoc., Inc.	PFC	Repair work designed for Traffic & Parking Headquarters	5,600.00
10/26	Yunits Engin. Co.	PFC	Survey 5 public parking garages	11,500.00
8/29	Yunits Engin. Co.	PFC	Agassiz, Nightingale Schs., South End Library	28,833.60
				40,333.60
10/6	Lottero & Mason Assoc., Inc.	PFC	Charlestown High, Fuller, Mattapan & Andrew O'Reilley Schools	25,000.00
10/6	Project Management Services, Inc.	PFC	BCH, Surgical Building	4,940.00
8/8	Paul E. Pritzker Assoc., Inc.	PFC	Electrical system, Quincy Market	6,740.00
8/29	Thompson & Lichtner Co., Inc.	PFC	Check the structural soundness of various schools	4,500.00
8/30	Thompson & Lichtner Co., Inc.	PWD	Salt inspection	11,000.00
				15,500.00
8/30	C.E. Maguire, Inc.	PFC	BOSTCO Track IV School Program	78,000.00

TOTAL NUMBER OF LETTERS -------- 65

TOTAL AMOUNT OF ENGINEERING CONTRACTS ---------- $1,301,114.53

PFC = Public Facilities Commission

OTHER PROFESSIONALS

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
7-14-72	Admin. Services	Clasby Assoc.	Review City Computer situation 7-1-72 to 10-1-72	$15,650.00
3-30-72	Admin. Services	Allan W. Drachman	Labor relations consultant 4-1-72 to 3-31-73	$21,500.00
6-8-72	Admin. Services	Paul J. Dorr	Conduct a labor relations seminar 1-14-72 to 6-20-72	$5,000.00
3-9-72	Admin. Services	Paul J. Dorr	AMEND. this letter reduces the contract from $5,900 to the above amount	
2-29-72	Admin. Services	S. Sigfrid Pearson	Serve as Exec. Sec. of Assessing Dept. AMEND. now to 8-31-72	$2,500.00
5-1-72	Assessing	S. Sigfrid Pearson	Serve as Exec. Sec. of Assessing Dept. 5-1-72 to 7-31-72	7,500.00
				$10,000.00
6-5-72	Courts D.A.'s Office	Veridat Corp.	Technical service for a course on electronic surveillance and counter measure 7-1-71 to 6-30-72	$11,600.00
1-13-72	Fire	Horatio Bond	Rewrite fire codes	$12,500.00
7-24-72	Health & Hosps.	Trustees of Health & Hosps.	Provide a secretary to the Director of the pre-school vision program	$3,146.00
6-6-72	Health & Hosps.	Trustees of Health & Hosps.	Services of Mrs. Anne Jackson for the pre-school screening program 4-1-72 to 3-31-73	12,921.00

OTHER PROFESSIONALS (Continued)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
6-7-72	Health & Hosps.	Trustees of Health & Hosps.	Director, Asst. Director, and clk/typ. for Pub. Inform. Staff	$31,360.00
6-8-72	Health & Hosps.	Trustees of Health & Hosps.	Spanish speaking lessons for employees, held at Regis College	5,000.00
5-2-72	Health & Hosps.	Trustees of Health & Hosps.	Director & Asst. Director for the BCH Child Devel. Program 4-1-72 to 3-31-73	20,733.20
3-30-72	Health & Hosps.	Trustees of Health & Hosps.	BCH, anesthesiology services 4-1-72 to 3-31-73	80,000.00
3-29-72	Health & Hosps.	Trustees of Health & Hosps.	Services of Miss Tillman to direct the day care unit 4-1-72 to 3-31-73	14,703.00
3-27-72	Health & Hosps.	Trustees of Health & Hosps.	Health care clinics in So. Boston, E. Boston, Dor.	338,000.00
3-27-72	Health & Hosps.	Trustees of Health & Hosps.	BCH, services of therapist & audiologist 4-1-72 to 3-31-73	20,588.00
3-27-72	Health & Hosps.	Trustees of Health & Hosps.	Agreement for rental of Coulter red & white blood cell counter 4-1-72 to 3-31-73	13,750.00
3-27-72	Health & Hosps.	Trustees of Health & Hosps.	Agreement for rental of electron microscope 4-1-72 to 3-31-73	8,940.39
3-23-72	Health & Hosps.	Trustees of Health & Hosps.	BCH, ADA dieticians 4-1-72 to 3-31-73	92,500.00

OTHER PROFESSIONALS (Continued)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
1-24-72	Health & Hosps.	Trustees of Health & Hosps.	Health Centers So. Jam. Plain, So.Dor:,& North End	$ 12,000.00
1-19-72	Health & Hosps.	Trustees of Health & Hosps.	AMEND. to the outreach program	100,000.00
1-13-72	Health & Hosps.	Trustees of Health & Hosps.	BCH, ADA dieticians 1-1-72 to 3-31-72	25,000.00
12-28-71	Health & Hosps.	Trustees of Health & Hosps.	BCH, ADA dieticians 7-1-71 to 12-31-71	37,000.00
10-25-72	Health & Hosps.	Trustees of Health & Hosps.	Neighborhood health programs 9-6-72 to 12-31-73	152,000.00
10-5-72	Health & Hosps.	Trustees of Health & Hosps.	AMEND. Neighborhood health care clinics 4-1-72 to 3-31-73	182,000.00
9-1-72	Health & Hosps.	Trustees of Health & Hosps.	Provide the services of the joint comm. on the accreditation of Hosp. Sept. 5,6,7 at BCH.	2,700.00
12-4-72	Health & Hosps.	Trustees of Health & Hosps.	Hearing & language service at 3 family life centers	41,000.00
				$1,193,431.59
7-10-72	Health & Hosps.	Interhospital Organ Bank at MGH	Procure cadaver kidneys for transplant services 4-1-72 to 3-31-73	$24,000.00
6-27-72	Health & Hosps.	Employers Ins. Corp. Wausau	BCH, medical practice insurance, 7-1-72 to 6-30-73	$60,000.00
6-15-72	Health & Hosps.	Tufts School of Med.	BCH, services of Dr. Berman, 4-1-72 to 3-31-73	$9,000.00

OTHER PROFESSIONALS (Continued)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
6-15-72	Health & Hosps.	Tufts School of Med.	BCH, services of Dr. Kim, 4-1-72 to 3-31-73	$16,000.00
6-6-72	Mayor's Office Safe Streets	Tufts School of Med.	Faculty services on alcoholism, 3-30-72 to 6-15-72	4,000.00
7-18-72	Mayor's Office Safe Streets	Tufts School of Med.	AMEND. alcoholism services to extend time to 12-31-72	2,400.00
				$31,400.00
4-28-72	Health & Hosps.	BU School of Medicine	BCH, physician services & assorted personnel 4-1-72 to 3-31-73	$192,150.00
10-20-72	Health & Hosps.	BU School of Medicine	AMEND. above to add physicians	20,000.00
				$212,150.00
5-1-72	Health & Hosps.	Remington Rand Corp.	Provide culture reports at BCH, 5-1-72 to 7-31-72	$2,500.00
3-27-72	Health & Hosps.	Mass. Hosp. Joint Ventures, Inc.	BCH, Med. Rec. Div., Computer Data Service 4-1-72 to 3-31-73 (no bids received)	$12,000.00
3-22-72	Health & Hosps.	South End Pediatric Health Center, Inc.	Medical services to So. End residents 4-1-72 to 3-31-73	$53,500.00
3-14-72	Health & Hosps.	Solutek Corp.	BCH, provide services and chemicals to radiology div. 4-1-72 to 3-31-73	$32,000.00

OTHER PROFESSIONALS (Continued)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
2-7-72	Health & Hosps.	Mass. Hospital Assn.	BCH, Med. Rec. Div., computer services 1-1-72 to 3-31-72	$ 7,000.00
2-7-72	Health & Hosps.	Blue Cross Data Service, Inc.	AMEND. 1971 contract for BCH, Med. Rec. Div., to extend the period through 6-30-71	- - -
8-24-72	Housing Insp.	BRA	Relocation services 3-2-70 to 12-31-72 (family)	$35,000.00
4-19-72	PFC	BRA	Relocation services 4-1-72 to 3-31-73 (family)	5,250.00
4-18-72	PFC	BRA	Relocation services 4-1-72 to 3-31-73 (business)	15,000.00
				$55,250.00
8-10-72	Housing Insp.	Sheldon Odze	Consultant services on Fed. Rehab. Loan & Grant problems	$13,000.00
3-2-72	Housing Insp.	Develop. Management Corp.	Prepare work write-ups for rehab. work on res. structures in Model City area 1-1-72 to 7-31-72	$21,329.00
3-2-72	Housing Insp.	Develop. Management Corp.	Code enforcement 1-1-72 to 9-28-72	22,500.00
				$43,829.00
5-2-72	Law	Wagner-Hohns-Inglis	Consultants for litigation on construction, City Hall	$11,750.00
4-19-72	PFC	Wagner-Hohns-Inglis	Planning for the BOSTCO Track III schools	40,000.00
10-25-72	Parks & Rec.	Watner-Hohns-Inglis	Litigation on Rec. bldgs. with swimming pools	6,750.00
12-4-72	PFC	Wagner-Hohns-Inglis	Cost work for BOSTCO Track IV schools	40,000.00
				$98,500.00

OTHER PROFESSIONALS (Continued)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
3-3-72	Law	c. Franklin Waid	24-hour photographic service 4-1-72 to 3-31-73	$12,000.00
7-25-72	Mayor's Office Drug Abuse	Catholic Charities	Provide counselors for the Drug Abuse program 6-24-72 to 10-23-72	$5,000.00
8-9-72	Mayor's Office Safe Streets	Boston Mental Health Foundation, Inc.	Delinquency preven. program for schools 6-1-72 to 12-31-72	$23,122.00
7-7-72	Mayor's Office Commerce & Manpower	Ryan, Elliot Appraisal & Consultant Co., Inc.	Furnish data on all industrial construction begun on bldgs. of 40,000 sq. ft. & up 1960-1	$1,500.00
7-27-72	Mayor's Office Safe Streets	Tufts New England Med. Center	So. Boston & Dor., extend mental health prog. 6-1-72 to 12-31-72	$70,000.00
6-26-72	Mayor's Office Safe Streets	Open Harbor, Inc.	Provide partial support for planning R.H. White alternative High School 6-1-72 to 12-31-72	$20,000.00
6-26-72	Mayor's Office Safe Streets	Boston-Brookline Health Resources Organization, Inc.	Mental health, educ., rec. prog. for Brighton Distr. Court - 6-1-72 to 12-1-72	$30,000.00
6-22-72	Mayor's Office Mnpwr. Plan. Staff	Martin J. Morley	Consultant for youth program 5-4-72 to 5-27-72	$2,518.36
6-20-72	Mayor's Office Safe Streets	Univ. of Mass., M.I.T., Harvard	Survey research prog. on the elderly and their vulnerability to crime 6-1-72 to 11-30-72	$15,562.00

OTHER PROFESSIONALS (Continued)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
5-31-72	Mayor's Office Cult'l Affairs	Boston Foundation, Inc.	Educ. prog. on creative arts Jan.-May, Sept.-Dec. 1972	$ 4,500.00
5-15-72	Mayor's Office"	Boston Foundation, Inc.	Summerthing 4-1-72 to 3-31-73	400,000.00
1-18-72	Mayor's Office"	Boston Foundation, Inc.	Neighborhood festival for Summerthing	30,000.00
11-29-71	Parks & Rec.	Boston Foundation, Inc.	AMEND. Summerthing-1971	40,000.00
				$474,500.00
5-17-72	Mayor's Office Safe Streets	Dr. Ruick Rolland	Work with Rox. Dist. Court crime preven. prog. 4-1-72 to 3-31-73	$93,478.00
10-5-72	Police	Robert Wasserman	Review police projects supported by safe street funding and prepare a plan for fiscal year 1973 10-2-72 to 1-12-73	$6,045.00
4-28-72	Mayor's Office Safe Streets	Mass. Halfway House, Inc.	Guidance & treatment for released criminal offenders 5-1-72 to 6-30-73	$54,916.00
4-9-72	Mayor's Office Safe Streets	Rox. Multi-Service Center, Inc.	Counselling and social service at Deer Isl. 6-1-72 to 9-30-72	$68,000.00
11-24-72	Mayor's Office Safe Streets	Rox. Multi-Service Center, Inc.	Social service for released inmates 10-15-72 to 1-31-73	30,640.00
				$98,640.00
4-13-72	Mayor's Office Safe Streets	Elma Lewis School of Fine Afts	Estab. community based Park guidance sys. 5-15-72 to 12-31-72	$53,600.00
4-6-72	Mayor's Office Safe Streets	United Community Services	Estab. youth advocacy prog. 2-10-72 to 2-10-73	$11,500.00
9-13-72	Mayor's Office Safe Streets	United Community Services	Estab. teen drop-in center	50,000.00
				$61,500.00

OTHER PROFESSIONALS (Continued)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
3-28-72	Mayor's Office Justice Admin.	Citizens Training Group, Inc.	Psychiatric services for Boston Juven. Court 3-1-72 to 12-31-72	$93,668.00
3-23-72	Mayor's Office Safe Streets	Sarah R. Clark	AMEND. probation service for So. Boston Distr. Court thru 6-30-72	$4,500.00
2-23-72	Mayor's Office Safe Streets	Technical Development Corp.	Rehab. prog. for inmates at Charles St. Jail 3-1-72 to 8-31-72	$33,011.00
8-29-72	Mayor's Office Safe Streets	Technical Development Corp.	AMEND. the above to extend scope of contract	2,595.00
				$35,606.00
2-14-72	Mayor's Office Safe Streets	E. Boston Area Planning Counsel, Inc.	Youth tutoring program 1-14-72 to 9-1-72	$3,850.00
6-12-72	Parks & Rec.	William Kahn	Supervise youth band concerts 6-1-72 to 12-31-72	$2,300.00
12-4-72	Parks & Rec.	William Kahn	AMEND. above through 3-31-73	960.00
				$3,260.00
6-6-72	Parks & Rec.	Ruth Foster	Advise Dept. on ecology prob. 4-1-72 to 12-31-72	$6,000.00
6-7-72	Parks & Rec.	Marie Paule Trempe	Pub. events scheduling specialist 4-1-72 to 12-31-72	$4,000.00
6-21-72	Penal Inst.	Mass. Correctional Assn.	Planning, referrals, follow-up procedure 7-1-72 to 12-31-72	$14,281.00
11-16-72	Penal Inst.	Mass. Correctional Assn.	Pre-release planning assistance program	30,000.00
				$44,281.00
12-1-71	Police	Concord Research Corp.	Improve statistical sys.	$49,843.00

OTHER PROFESSIONALS (Continued)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
5-18-72	PFC	Corita Kent	Art work for Kent School	$7,000.00
6-27-72	PFC	Dr. John Zeisel	Sociologist, invest. cause of vandalism	$12,500.00
4-28-72	PFC	Gladstone Assoc., Inc.	Analysis of fiscal impact of proposed school construction	$15,000.00
10-6-72	PFC	Gladstone Assoc., Inc.	AMEND. the above	7,500.00
11-17-72	PFC	Gladstone Assoc., Inc.	Econ. consultation on Southwest High Sch. project	5,500.00
				$28,000.00
4-13-72	PFC	Conmatin, Inc.	Prepurchased sub-system systems practice	$10,000.00
4-18-72	PFC	Bolt, Beranek & Newman, Inc.	Accoustical consultants for BOSTCO Track III schools	$15,000.00
3-6-72	PFC	Hassan Mohammed	Audio-visual design consultants and installation service	$10,000.00
3-29-72	PFC	James A. Hamilton Assoc., Inc.	Hospital consultants for the out-patient bldg.	$50,000.00
1-19-72	PFC	Hubert J. Kelly	Real estate appraisal of W. Rox. district land	$3,350.00
1-19-72	PFC	John S. Cullen	Real estate appraisal of W. Rox. district land	$3,100.00
1-19-72	PFC	Reginald H. Gallagher	Real estate appriasal of Hyde Park and W. Robury distr. land	$3,500.00

OTHER PROFESSIONALS (Continued)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
1-13-72	PFC	Medical Facilities Planning Assoc.	BCH, study concerning consol. of critical care areas	$3,000.00
5-3-72	PWD	Hill, Holliday, Conners, Cosmopoulos, Inc.	Public relations work for the clean street campaign	$9,873.00
7-14-72	Mayor's Office Commerce & Manpower	Hill, Holliday, Conners, Cosmopoulos, Inc.	Public relations work to promote tourism & recruit industry	15,000.00
				$24,873.00
8-4-72	PWD	Stone & Webster Co.	Incinerator survey	$26,500.00
1-26-72	Traffic & Park.	First Nat'l Bank of Boston	Count parking meter revenue 4-1-72 to 3-31-73	$8,100.00
12-17-71	Youth Act.	Dor. Area Planning Action Council	Operate drop-in center	$51,398.00
9-15-72	PWD	Mass. Port Authority	The City will lay down RR tracks on E. & W. First St., So. Boston & be reimbursed $540,000.	
9-13-72	Mayor's Office Commerce & Mnpwr.	William Willier	Instruct 18 consumer investigators	$2,786.46
9-6-72	Penal Inst.	Data Educ., Inc.	Officer training program at Chas. St. Jail 8-1-72 to 12-31-72	$9,000.00
10-2-72	Mayor's Office Safe Streets	Boston Legal Aid Society, Inc.	Legal assist. for So. Boston & Columbia Point	$30,000.00
7-11-72	Mayor's Office Commerce & Manpower	Berlitz Schools of Languages	Instruct 10 individuals in conversational Spanish	$3,150.00

OTHER PROFESSIONALS (Continued)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
10-19-72	Youth Activ.	Boston Mental Health Foundation, Inc.	Staff & expenses for summer field trip for young patients	$3,000.00
10-27-72	Mayor's Office Commerce & Manpower	Santex Corp.	EPIC consultant for maintaining & increasing jobs in Boston	$9,999.00
6-30-72	Mayor's Office Safe Streets	Boston Alcoholic Detoxification Project, Inc.	Complete program for handling public drunkeness	$315,000.00
11-3-72	Administrative Services	International Time Sharing Corp.	Long range budget planning 12-1-72 to 3-31-73	$4,000.00
9-27-72	Parks & Rec.	Robert Woolf, Inc.	Public appearances of pro athletes at 7 schs. 10-5-72 to 10-24-72	$5,000.00
8-17-72	PFC	Scott-Prescott Corp.	Repairs to Field house at Carter playground	$13,200.00
11-13-72	PFC	Scott-Prescott Corp.	Emergency repairs at Suffolk County Jail	70,000.00
				$83,200.00
8-30-72	PFC	Commonwealth Design Assoc.	Fields Corner Neigh. Center	$16,000.00
10-30-72	Mayor's Office Commerce & Manpower	Economic Development & Industrial Corp.	Prog. to promote the City for industrial planning	$150,000.00
10-18-72	Mayor's Office Safe Streets	Task Force on Children Out of School, Inc.	Program aimed at school crisis prevention 9-1-72 to 6-30-73	$64,910.00

OTHER PROFESSIONALS (Continued)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
11-9-72	Mayor's Office Safe Streets	So. End Neighborhood Action Prog., Inc.	Community educ. prog. on crime preven. and police relations	$35,690.00
10-16-72	Law	Paul F. Markham	No. East Theater Corp. & Parkway Drive-in Theater, Inc. vs. City of Boston	$3,000.00
11-3-72	Penal Inst.	Joseph Oteri	Inmates vs. Thomas Eisenstadt	$25,000.00
11-3-72	Fire	Grafton Boat Co., Inc. Cont. Boiler & Sheet Iron	AMEND. contract for fireboat	$5,436.19
11-16-72	Mayor's Office Safe Streets	Donald Manson	Serve as Acting Director of Safe Streets Adv. Comm. 11-6-72 to 2-2-73	$10,000.00
8-8-72	PFC	ITT Canteen Corp.	School food service study	$5,000.00
11-28-72	Conservation Commission	John Blackwell	Project planning & admin.serv. on Charles to Charles corridor	$3,750.00
11-1-72	Mayor's Office Commerce & Manpower	Inter-Group Corp.	Job counseling & devel. program	$3,948.69
7-1-72	Mayor's Office Commerce & Manpower	Univ. of Mass.	Prog. to better public jobs	$5,290.00
7-1-72	Mayor's Office Commerce & Manpower	Univ. of Mass.	EEA Civ. Ser. reform study	9,976.00
				$15,266.00

OTHER PROFESSIONALS (Continued)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
10-2-72	Health & Hosps.	Harold Cabot Corp.	Advertising services 10-1-72 to 7-31-73	$25,000.00
12-4-72	Parks & Rec.	John A. Whelan	Operate youth hockey program 10-1-72 to 3-31-73	$4,431.00

TOTAL NUMBER OF LETTERS 130

TOTAL AMOUNT OF OTHER PROFESSIONAL CONTRACTS $4,281,688.29

RENTAL AND SERVICING OF MACHINES

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
3/30/72	Admin. Ser.	Xerox	Copy Mach. 4/1/72 to 12/31/72	$7,000.00
8/1	Building	Xerox	Copy Mach. 4/1/72 to 12/31/72	4,800.00
3/7	Building	Xerox	Copy Mach. AMEND 1971 contract	2,700.00
8/10	Courts	Xerox	Copy Mach. Supreme Jud. Court 4/1/72 to 12/31/72	2,500.00
4/20	Courts	Xerox	Copy Mach. Probate Court 4/1/72 to 3/31/73	2,600.00
4/19	Courts	Xerox	Copy Mach. Superior Court 4/1/72 to 3/31/73	5,200.00
3/28	Courts	Xerox	Copy Mach. Superior Court 4/1/72 to 3/31/73	7,200.00
2/28	Courts	Xerox	Copy Mach. Juvenile Court 4/1/72 to 3/31/73	5,000.00
7/24	Health & Hosps.	Xerox	Copy Mach. BCH, Med. Records Div. 7/15/72 to 3/31/73	12,994.38
5/23	Health & Hosps.	Xerox	Copy Mach. BCH, Pathology Dept. 4/1/72 to 3/31/73	5,000.00
3/22	Health & Hosps.	Xerox	Copy Mach. Mattapan Chronic Disease Hosp. 4/1/72 to 3/31/73	4,000.00
8/28	Mayor's Office - OPS	Xerox	Copy Mach. OPS, 4/1/72 to 12/31/72	7,000.00
2/24	Mayor's Office - OPS	Xerox	Copy Mach. OPS, 4/1/72 to 3/31/73	7,000.00
1/13	Police	Xerox	Copy Mach. 4/1/72 to 3/31/73	11,000.00
7/31	PWD	Xerox	Copy Mach.4/1/72 to 12/31/72	6,000.00
3/22	Registry	Xerox	Copy Mach. 4/1/72 to 3/31/73	4,000.00
9/1	Registry	Xerox	Copy Mach. 4/1/72 to 12/31/72	3,000.00
9/18	Courts	Xerox	Copy Mach. Registry of Deeds 4/1/72 to 12/31/72	3,150.00
1/18	Courts	Xerox	Copy Mach. Registry of Deeds 4/1/72 to 12/31/72	4,200.00
9/11	Law	Xerox	Copy Mach. 4/1/72 to 12/31/72	6,000.00

RENTAL AND SERVICING OF MACHINES (CONTINUED)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
8/29/72	City Council	Xerox	Copy Mach. 4/1/72 to 12/31/72	$5,000.00
11/9	Courts	Xerox	Copy Mach. Roxbury District Court 4/1/72 to 12/31/72	3,100.00
11/30	PFC	Xerox	Copy Mach. 4/1/72 to 12/31/72	15,500.00
				133,994.38
3/30	Admin. Ser.	IBM	Composing system for printing section 4/1/72 to 3/31/73	11,064.00
5/16	Admin. Ser.	IBM	Data processing equipment for City Hall 4/1/72 to 3/31/73	251,331.00
5/23	Courts	IBM	Verifier for Municipal Criminal Court 6/1/72 to 3/31/73	520.00
4/6	Courts	IBM	Municipal Court, Roxbury, 4/1/72 to 3/31/73	4,224.00
3/22	Courts	IBM	Municipal Court data processing equipment 4/1/72 to 3/31/73 also	9,900.00
1/25	Courts	IBM	Registry of Deeds 4/1/72 to 3/31/73	10,419.00
3/8	Fire	IBM	Puncher, verifier, sorter, 6/1/72 to 3/31/73	4,050.00
3/29	Health & Hosps.	IBM	BCH, Radiology Div., 4/1/72 to 3/31/73	3,060.00
3/27	Health & Hosps.	IBM	Data processing equip. for the Mgmt. Info. Serv. Div. 4/1/72 to 3/31/73	15,000.00
7/10	Mayor's Office - Drug Abuse	IBM	Magnetic card typewriter for the Office of Drug Abuse 4/1/72 to 3/31/73	2,100.00
3/13	Police	IBM	also Various machines 4/1/72 to 3/31/73	221,664.00

RENTAL AND SERVICING OF MACHINES (CONTINUED)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
3/22/72	Police	IBM	Computer system engin. service 4/1/72 to 3/31/73	$7,500.00
1/19	PFC	IBM	Magnetic card selective typewriter 4/1/71 to 3/31/72	2,100.00
1/31	Library	IBM	Various machines & equipment 4/1/72 to 3/31/73	98,501.00
9/20	Housing Inspec.	IBM	Selective typewriter 1/1/72 to 12/31/72	3,120.00
				644,553.00
3/30	Admin. Ser.	Dennison Mfg.	Copy Mach. City Hall 4/1/72 to 3/31/73	20,000.00
4/19	Assessing	Univac Division of Sperry Rand Corp.	Data processing equipment 4/1/72 to 3/31/73	
9/14	Assessing	Univac Division of Sperry Rand Corp.	AMENDED the above to reduce the cost of the contract	22,126.00
3/27	Courts	Univac Division of Sperry Rand Corp.	Mun. Court, data processing equipment 4/1/72 to 3/31/73	44,004.00
3/10	Treasury	Univac Division of Sperry Rand Corp.	Various machines 4/1/72 to 3/31/73	38,736.00
				104,866.00
7/25	Health & Hosps.	Motorola, Inc.	AMEND hand walkie-talkies for the Security Div. at BCH 4/1/72 to 3/31/73	942.40
7/18	Health & Hosps.	Inforex, Inc.	Data collection system for the BCH Management Information Service 6/1/72 to 3/31/73	11,200.00
3/29	Health & Hosps.	On-Line Systems	Computer facility at BCH 4/1/72 to 3/31/73	4,200.00

RENTAL AND SERVICING OF MACHINES (CONTINUED)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
7/13/72	Health & Hosps.	Digital Equip. Corp.	BCH, computerize clinical biochemistry lab; this is a 5 year lease	$316,759.00
6/21	Health & Hosps.	Coulter Elec., Inc.	BCH, service red and white blood cell counter 7/1/72 to 3/31/73	3,000.00
6/7	Health & Hosps.	Bell & Howell	BCH, tone and voice paging receivers 4/1/72 to 3/31/73	15,000.00
4/12	Health & Hosps.	Telcomp Corp.	BCH, Bacteriology Div., computer facility 4/1/71 to 3/31/72	4,200.00
3/29	Health & Hosps.	Redectron Corp.	BCH, Medical Records Div. Data Processing Unit 4/1/72 to 3/31/73	5,583.00
3/29	Health & Hosps.	Honeywell, Inc.	Mattapan Chronic Dis. Hosp. Management Information Dv. 4/1/72 to 3/31/73	122,000.00
12/21/71	Health & Hosps.	Honeywell, Inc.	also BCH, this letter reduced the amount of a 1971 letter by $6,150.00	---
3/21	Health & Hosps.	Mohawk Data Science Corp.	BCH, Key Tape Data Processing equipment 4/1/72 to 3/31/73	15,000.00
3/20	Health & Hosps.	Lepeska Leasing Co.	BCH, radioscope scanner 4/1/72 to 3/31/73	9,402.00

RENTAL AND SERVICING OF MACHINES (CONTINUED)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
3/15/72	Health & Hosps.	Picker X-Ray Corp.	BCH, 5 viewers and 1 film changer 4/1/72 to 3/31/73	$9,390.84
3/15	Health & Hosps.	Picker X-Ray Corp.	BCH, x-ray equipment 4/1/72 to 3/31/73	$18,500.00
				27.890.84
3/10	Health & Hosps.	G.E. Medical Systems Division	BCH, x-ray equipment 4/1/72 to 3/31/73	35,644.00
1/26	Mayor's Office - OPS	SCM Corp.	Roslindale & Allston Little City Halls 4/1/72 to 3/31/73	3,326.40
5/30	Library	SCM Corp.	Various machines 7/1/72 to 6/30/73	2.500.00
				5,826.40
10/2	Health & Hosps.	Siemens Corp.	BCH, portable image intensifier 10/1/72 to 9/30/77 (5 years)	25,650.00

TOTAL NUMBER OF LETTERS ---------- 61

TOTAL AMOUNT OF CONTRACTS FOR RENTAL AND SERVICING ---------- $1,506,311.02

LEASING OF PROPERTY

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
7/21/72	Housing Inspec.	Atlas & Webster Building Corp.	2343 Wash St., Roxbury 9/1/72 to 8/31/73	$17,195.50
6/30	Housing Inspec.	Bayla Realty Trust	3137-3137A Wash St., J.Plain 9/1/72 to 8/31/73	2,700.00
9/7/71	Housing Inspec.	Bayla Realty Trust	3137-3137A Wash St., J.Plain 9/1/71 to 8/31/72	2,700.00
				5,400.00
6/2	Housing Inspec.	Harold E. Stone	263, 265, 265A Bowdoin St., Dorchester, 7/15/72 to 7/15/73	2,700.00
5/12	Housing Inspec.	Nathan R. Miller Properties, Ltd.	148 State St. 7/1/72 to 7/1/73	11,900.00
3/27	PFC	Nathan R. Miller Properties, Ltd.	6 Beacon St., Rms. 206 & 207 4/1/72 to 3/31/73	3,000.00
				14,900.00
2/15	Housing Inspec.	E.M. Loew's	1526 Dorchester Ave., 1/15/72 to 9/18/72	2,319.00
1/5	Housing Inspec.	Doken Realty Trust	165 Chestnut Ave., J.Plain 1/16/72 to 9/16/72	3,200.00
3/10	Mayor's Office - OPS	Morin & Balerna Realty Trust	Little City Hall, Roxbury 4/1/72 to 3/31/73	8,981.25
8/18	PFC	Boston Society of Redemptorist Fathers	90 Smith St., Roxbury 9/1/72 to 3/31/73	14,000.00
8/19	PFC	Boston Society of Redemptorist Fathers	AMEND the above to go through 6/30/73	6,000.00
				20,000.00

LEASING OF PROPERTY (CONTINUED)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
8/19/72	PFC	Roman Cath. Arch. of Boston	St. Gabriel's Parish Rectory 9/1/72 to 3/31/73	$39,375.00
8/18	PFC	Roman Cath. Arch. of Boston	AMEND, extend the above through 8/31/73	28,125.00
				67,500.00
8/18	PFC	Alfred & Richard Slifka	972 Bl. Hl. Ave. 10/1/72 to 3/31/73	13,200.00
6/12	PFC	Terminal Realty	514 River St., Mattapan 6/1/72 to 3/31/73	2,900.00
6/9	PFC	Bradley Real Estate Trust	11 Beacon St. 4/1/72 to 3/31/73	54,468.00
4/18	PFC	Bradley Real Estate Trust	Additional office space at 11 Beacon St. 5/1/72 to 3/31/73	10,054.00
2/17	PFC	Bradley Real Estate Trust	11 Beacon St. 12/1/71 to 3/31/72	18,156.00
				82,678.00
6/8	PFC	U.S.A.	Boston Army Base 4/1/72 to 3/31/73	36,189.00
2/17	PFC	U.S.A.	AMEND 1971 contract	680.00
				36,869.00
6/1	PFC	John J. Fink	99 Park St., Dorchester 4/1/72 to 3/31/73	34,500.00
5/22	PFC	Craft Realty	8 Beacon St. 4/1/72 to 3/31/73	12,420.00

LEASING OF PROPERTY (CONTINUED)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
4/24/72	PFC	Boys' Club of Boston	15 Green St., Charlestown 4/13/72 to 6/23/72	$8,745.00
4/24	PFC	Boys' Club of Boston	115 Warren St., Roxbury 4/3/72 to 6/23/72	4,785.00
3/1	PFC	Boys' Club of Boston	230 W. 6th St., S.Boston 4/1/72 to 6/30/72	3,000.00
2/18	PFC	Boys' Club of Boston	Charlestown Branch 4/1/72 to 3/31/73	56,000.00
10/6	PFC	Boys' Club of Boston	15 Green St. swimming pool 9/6/72 to 3/31/73	8,848.00
10/6	PFC	Boys' Club of Boston	115 Warren St., gym & pool 9/6/72 to 3/31/73	11,397.00
				92,775.00
4/27	PFC	Jos. & Marguerita DeMambro	24-26 Malvern St., Allston	27,187.44
4/20	PFC	Macedonian Realty	1453 Dorchester Ave. 4/1/72 to 3/31/73	3,720.00
3/31	PFC	Wil-Ten-Co., Inc.	123 Morton St., J. Plain 4/1/72 to 3/31/73	3,090.36
3/23	PFC	Nibur Realty	280 Wash St., Rm. 207 4/1/72 to 3/31/73	2,940.00
3/18	PFC	Walker Realty	120 Boylston St., 4/1/72 to 3/31/73	3,960.00
3/3	PFC	Park-Centre Realty Trust	1864 Centre St., West Rox. 4/1/72 to 3/31/73	2,640.00
5/30	Library	Helides Realty Trust	6 Weir St., Taunton 7/1/72 to 6/30/73	7,200.00

LEASING OF PROPERTY (CONTINUED)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
1/31	Library	Merle Ed Realty Trust	161 Harvard Ave., Allston 4/1/72 to 3/31/73	$6,399.96
1/31	Library	Woodside Realty Corp.	10 Barnes Ave., E. Boston 4/1/72 to 3/31/73	6,060.00
1/31	Library	Castle Sq. Assoc.	496-498 Tremont St. 4/1/72 to 3/31/73	6,699.00
10/6	PFC	YMCA	Phys. ed. facilities, 316 Huntington Ave. 9/25/72 to 3/31/73	6,988.75
10/18	PFC	Little House	275 E. Cottage St. - School Dept. 1/1/72 to 3/31/72	2,400.00
10/18	PFC	Little House	275 E. Cottage St. - School Dept. 4/1/72 to 6/30/72	2,400.00
				4,800.00
9/1	PFC	Cameles Realty Trust	Uphams Corner Little City Hall, 4/1/72 to 3/31/73	5,400.00
9/18	PFC	B.C. High School	Classrooms & Gym, 7/1/72 to 3/31/73	24,140.00

TOTAL NUMBER OF LETTERS ---------- 43

TOTAL AMOUNT OF LEASING OF PROPERTY ---------- $528,763.66

SUPPLIES AND MATERIALS

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
7/14/72	Admin. Ser.	Maxim Motor Div. of Seagrave Co.	Fire Dept. ladder	$12,876.00
1/20	Admin. Ser.	Maxim Motor Div. of Seagrave Co.	Fire Dept. water tower	32,000.00
				44,876.00
7/5	Admin. Ser.	IBM	Reconditioned machin. for BCH	11,005.00
1/31	Library	IBM	Supplies	5,000.00
				16,005.00
3/30	Admin. Ser.	W. Roxbury Crushed Stone	PWD, 22,800 tons, $1.54 ton 4/1/72 to 5/12/72	35,112.00
3/30	Admin. Ser.	(E.R. Squibb Co. (N.E. Nuclear Corp. (3M Co.	BCH, radioactive pharmaceuticals 4/1/72 to 3/31/73	50,000.00
5/26	Admin. Ser.	Stimpson, Inc.	Paper products, var. depts. 4/1/72 to 3/31/73 (increases bid contract	7,434.00
6/2	Admin. Ser.	Chas. H. Clougherty	Mechanical foam for Fire Dept. (bid error)	3,740.00
5/11	Admin. Ser.	Westinghouse Electric Supply Co.	PWD, replacement parts for incinerator (only supplier)	7,500.00
4/19	Admin. Ser.	R.L.Polk Co.	Police Dept. directories (sole supplier)	2,375.00
4/13	Admin. Ser.	Dyar Sales & Machinery	PWD litter baskets & parts (only bid; also, it was irregular)	6,279.00
4/4	Admin. Ser.	Moore Business Forms	Assessing Dept. forms	17,377.16
3/3	Admin. Ser.	On-Call Boston Corp.	BCH, scanner (low informal bid)	2,360.00

SUPPLIES AND MATERIALS (CONTINUED)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
3/3/72	Admin. Ser.*	Various oil companies	Fuel oil	
		Gulf Oil Co.	10/1/71 to 3/31/72	$874,000.00
		Clene-Heat, Inc.	10/1/71 to 12/31/71	13,000.00
		Bonded Oil Sys., Inc.	12/7/71 to 3/31/72	158,200.00
		Metro. Petro. Co. of Mass.	10/1/71 to 3/31/72	134,960.00
		Mystic Bituminous Products, Inc.	10/1/71 to 12/7/71 & 1/1/72 to 3/31/72	40,700.00
				1,220,860.00
5/1	Courts	Burroughs Corp.	Mun. Court accounting machs.	6.979.08
3/9	Courts	Bell & Howell Co.	D.A. Office, elec. equipment	2,040.00
3/10	Courts	F.G.Mason Eng. Co.	D.A. Office, equipment	3,994.00
7/25	Mayor's Office - Safe Streets	Miller Produce Co.	Frozen foods to Boston Alcoholics Detox. Program 8/15/72 to 12/31/72	12,420.00
6/15	Library	Various Companies	Books & materials 6/1/72 to 3/31/72	100,000.00
1/31	Library	Various companies	also Books & materials 4/1/72 to 3/31/72	680,000.00
				780,000.00
8/24	Traf. & Park.	Amer. Parking Meter Co.	Equipment	4,485.00
8/24	Traf. & Park.	Rockwell Mfg. Co.	400 meter coin boxes	3,000.00

*This contract was bid on two occasions. However, because of problems on the price of 0.05% sulphur oil, the contract was awarded without advertising but negotiated with the low bidders.

SUPPLIES AND MATERIALS (CONTINUED)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
2/28/72	Traf. & Park.	Fed. Nat. Linen Ser. Co.	Work uniforms	$5,239.00
9/20	Admin. Ser.	Cummings Northeastern,Inc.	BCH, repair parts for generator (sole supplier)	3,628.73
11/19	Admin. Ser.	R.B.Allen Co., Inc.	Equipment for Fire Dept. (sole distributor)	3,250.00
11/1	Admin. Ser.	Atlantic Salt Co.	Sodium chloride to various depts. (10/1/72 to 3/31/73)	10,725.00
11/1	Admin. Ser.	Municipal Services, Inc.	Water Div., pipe roadway cast iron boxes #196	7,225.00
11/22	Admin. Ser.	Central Restaurant Supply Co., Inc.	Service line steam table (low informal bid)	6,850.00
11/13	Library	F.W. Faxon Co., Inc.	1973 periodicals & serials	125,000.00
3/30	Admin. Ser.	Picker X-Ray Corp.	Reaplacement parts for Picker X-ray equipment 4/1/72 to 3/31/73	20,000.00
10/12	Admin. Ser.	Diesele ctric, Inc.	Generator (cheaper than rental)	32,308.00

TOTAL NUMBER OF LETTERS ---------- 31

TOTAL AMOUNT OF SUPPLIES AND MATERIALS ----------$2,441,061.97

MISCELLANEOUS SERVICES

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
1/19/72	Auditor. Comm.	Delta Elevator Service	Elevators in Auditorium 4/1/72 to 3/31/73	$16,320.00
3/20	Auditor. Comm.	Bay State York Co., Inc.	Heat & air condit. in Auditorium 4/1/72 to 3/31/73 (low bid)	74,965.00
8/3	Election Comm.	Essington Metal Works, Inc.	Assist Dept. on Pres. Primary	20,100.00
8/7	Election Comm.	C.S.Walsh Trans. Co., Inc.	AMEND, transfer voting machs.	45,000.00
4/10	Election Comm.	Election Mach. Service Co.	Assist in Pres. Primary	18,000.00
8/14	Building	Isaac Blair & Co.	Reimburse them for shores at 2000 Comm. Ave.	2,118.60
7/19	Building	Napoli Wrecking Co.	36 & 36R Woolson St. (low bid)	2,975.00
11/6	Building	Napoli Wrecking Co.	124-126 Chestnut Ave. (low bid)	3,550.00
				6,525.00
8/3	Building	Duane Corp.	Raze the structures at 35, 37, 39 Windsor St. (low bid)	2,940.00
10/5	Building	Duane Corp.	Removal of debris from Vendome collapse (low bid)	17,047.90
				19,987.90
3/30	Building	Maher & Fall Wrecking Co.	1, 2, 3, Rutland Pl., 4, 6 Rutland St., demolish bldgs. (low bid)	2,900.00
4/7	Courts	W. C. Holmes Co.	Clean windows, Suf. Cty Courthse (low bid) 4/1/72 to 3/31/73	3,400.00
3/7	Courts	J. P. Smith Co.	Repairs, Suf. Cty. Courthouse	146,000.00

MISCELLANEOUS SERVICES (CONTINUED)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
1/19/72	Courts	Hall & McChesney	Recording & bookbinding service, Reg. of Deeds, 4/1/72 to 3/31/73	$13,600.00
12/13/71	Courts - D.A. Office	J. P. Donahue Co.	Repairs to security bldg. 12/21/71 to 12/31/71	2,400.00
4/20	Fire	Fitzpatrick Bros.	Auto repair, 4/1/72 to 3/31/73	5,000.00
4/20	Fire	Columbus Auto Body	Auto repair, 4/1/72 to 3/31/73	5,000.00
4/20	Fire	20 various companies	Repair & maintenance work, 4/1/72 to 3/31/73	136,000.00
4/20	Fire	Acme Auto Body	Repair work, 4/1/72 to 3/31/73	5,000.00
4/7	Police	Fitzpatrick Bros. Westminster Dodge Truck & Coach Div. OF GM	Repair work, 4/1/72 to 3/31/73	169,000.00
7/31	Health & Hosps.	Aladdin Synergetics	BCH, food service, 7/1/72 to 3/31/73 (only bid)	79,000.00
6/19	Health & Hosps.	Data Input Service Corp.	Keypunching services at Mattapan Chronic Disease Hosp.	7,000.00
10/6	Health & Hosps.	Data Input Service Corp.	AMEND above	4,000.00
				11,000.00
6/2	Health & Hosps.	Interntl. Dictating Service	BCH., Path Div., transcription services, 4/1/72 to 3/31/73	3,000.00
5/2	Health & Hosps.	Interntl. Dictating Service	BCH, Med. Rec. Div., 5/1/72 to 3/31/73	34,000.00
				37,000.00

MISCELLANEOUS SERVICES (CONTINUED)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
3/29/72	Health & Hosps.	Lamson Div. of Diebold Corp.	BCH, Out-Pat., work on air tube system, 4/1/72 to 3/31/73	$2,680.00
3/29	Health & Hosps.	Mosler Safe Co.	BCH, work on telelift system, 4/1/72 to 3/31/73	2,254.00
3/29	Health & Hosps.	Transcription Services, Inc.	BCH, Med. Rec. Div., 4/1/72 to 3/31/73	34,000.00
3/27	Health & Hosps.	N. Eng. Storage Warehse, Inc.	Store rec. & x-rays for BCH, 4/1/72 to 3/31/73	51,300.00
3/22	Health & Hosps.	MBTA	Service between Fields Corner & L.I., 4/1/72 to 3/31/73	57,000.00
3/22	Health & Hosps.	MBTA	Service between BCH & Mattapan Hosp., 4/1/72 to 3/31/73	---
12/11	Health & Hosps.	MBTA	AMEND. reduces term of service and cost of above contract	4,695.00
				61,695.00
3/15	Health & Hosps.	Bay State Service	BCH., Pub. Health Bldg., air conditioning, 4/1/72 to 3/31/73	35,000.00
8/15	Mayor's Office - Safe Streets	Assn. of Boston Urban Priests, Inc.	Use & service of 8 Pine St. for sobrarium, 8/1/72 to 9/8/72	5,000.00
8/8	Mayor's Office - Safe Streets	Assn. of Boston Urban Priests, Inc.	AMEND contract of 9/20/71 to extend sobrarium time thru 7/31/72	34,455.50
3/22	Health & Hosps.	Assn. of Boston Urban Priests, Inc.	Provide counseling for the Detox. Unit at 8 Pine St., 4/1/72 to 3/31/73	5,000.00
				44,455.50

MISCELLANEOUS SERVICES (CONTINUED)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
8/15/72	Mayor's Office - Safe Streets	Thrifty Rent-A-Car	Lease a 9-passenger car, 1/8/72 to 9/7/72	$3,100.00
6/27	Mayor's Office	YMCA - W. Rox.	Staff summer rec. program, 6/26/72 to 8/27/72	3,250.00
6/22	Mayor's Office - Drug Abuse	Interseminarium, Inc..	Drug usage statistics & related information on Boston youth	5,000.00
3/28	Parks & Rec.	James Hunt	Organ. & supervise rec. program, 4/1/72 to 3/31/73	12,000.00
6/6	Mayor's Office - Safe Streets	My Friend the Policeman, Inc.	Police-community relations program	45,257.00
10/5	Mayor's Office - Safe Streets	My Friend the Policeman, Inc.	Police-community contact & relationship program	40,000.00
				85,257.00
6/7	Mayor's Office - Cultural Affairs	Interstate Pyrotechnics	Fireworks display, Dor. Bay	6,000.00
6/27	Parks & Rec.	Congress Taxi Assoc.	Transfer of children, 7/5/72 to 8/29/72	4,000.00
3/2	Parks & Rec.	Eastern Uniform Rental	Parks & Rec. employees, 4/1/72 to 3/31/73	9,633.00
2/1	Parks & Rec.	Lowden, Inc.	Spray elm trees	12,700.00
8/4	Penal Inst.	Jackson Industries	Repair tractor, Deer Island	4,300.00
8/7	Police	J. I. Chandler	Recruit minorities NAACP, for next civil service exam.	9,670.00

MISCELLANEOUS SERVICES (CONTINUED)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
6/5/72	Police	James Lovett	Shoe horses, 4/1/72 to 3/31/73	$2,640.00
7/18	PFC	Fed. Dor. Neighborhood Houses, Inc.	Operate summer day camp, 4/1/72 to 9/30/72	16,200.00
7/12	PFC	Clifford Cons. Co., Inc.	Repairs to Vose House, BCH	15,000.00
3/29	PFC	M. B. Foster Electric Co.	Electrical work, Deer Island	6,000.00
3/15	PFC	Amer. Dist. Telegr. Co.	Alarm system, Jos. E. Lee & Edward Everett Schools	8,468.60
1/31	Library	Amer. Dist. Telegr. Co.	Inspection service for watchman record. & fire alarm	1,673.00
				10,141.60
1/25	PFC	P.F. Russo Co.	Heating & electrical work	3,850.00
11/29/71	PFC	Globe Security System, Inc.	Various locations, 4/1/72 to 3/31/73	12,604.72
8/15	Library	Balco, Inc.	Preventive maint. program, 9/1/72 to 3/31/73	50,000.00
1/31	Library	N. Eng. Deposit Library	Store books, 4/1/72 to 3/31/73	9,145.50
6/21	PWD	Weather Service, Inc.	Forecasts for snow removal	2,600.00
2/1	PWD	Gr. Bost. Ch. of Comm.	Operate Freedom Trail Info. Booth, 4/1/72 to 3/31/73	14,200.00
8/28	Real Prop.	Boyle & Chase, Inc.	Lock security change	13,000.00

MISCELLANEOUS SERVICES (CONTINUED)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
7/25/72	Youth Activities	Boys' Club of Boston	Summer rec. program, 6/26/72 to 8/27/72	$20,000.00
6/24	Youth Activities	APCROSS, Inc.	Operate baseball league, 7/1/72 to 9/7/72	4,000.00
8/7	Youth Activities	Moran Travel	Send youngsters to Detroit youth games, Aug. 10-13	8,500.00
7/6	Youth Activities	United Commun. Service of Greater Boston	Summer rec. program, 6/26/72 to 8/27/72	5,000.00
7/6	Youth Activities	Charlestown Boys' Club	Summer rec. program, 6/26/72 to 8/27/72	2,500.00
7/6	Youth Activities	YMCA-Roxbury	Summer rec. program, 6/26/72 to 8/27/72	3,000.00
7/6	Youth Activities	Sportsman Tennis Club	Summer rec. program, 6/26/72 to 8/27/72	3,500.00
7/6	Youth Activities	So.Boston Boys' Club	Summer rec. program, 6/26/72 to 8/27/72	2,500.00
1/17	Youth Activities	Cranmore Mt. Lodge	Summer camping program, weekends of 7/16/71 & 8/16/71	2,500.00
9/14	Election	Computer Election Systems	Assist in preparation of voting machines	31,000.00
7/11	Youth Activities	National Car Rental	Rental for summer rec. program, 6/26/72 to 9/1/72	7,000.00
10/17	Youth Activities	National Car Rental	AMEND the above	1,400.00
				8,400.00

MISCELLANEOUS SERVICES (CONTINUED)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
8/30/72	Real Prop.	All-State Vinyl Wall Coverings	Renovate floors at City Hall	$13,500.00
6/26	Real Prop.	Carrier Air Condit. Co.	Repair work, City Hall	4,000.00
11/21	Real Prop.	Carrier Air Condit. Co.	Preventive maint. of water chilling equip., City Hall	9,188.40
				13,188.40
5/17	Real Prop.	L. H. Jacobs, Inc.	AMEND. Quincy Mkt. plumbing	5,770.65
9/22	Real Prop.	L. H. Jacobs, Inc.	Drainage pump and plumbing, Quincy Mkt.	25,000.00
				30,770.65
3/8	Real Prop.	Otis Elevator	City Hall, 4/1/72 to 3/31/73	7,841.64
2/25	Real Prop.	F. S. Payne Co.	Elevators, City Hall, 4/1/72 to 3/31/73	19,500.00
3/29	Real Prop.	Boston Foundation, Inc.	Guide information at City Hall, 4/1/72 to 3/31/73	38,500.00
2/1	Registry	Data Process Binding Corp.	Bind records, 4/1/72 to 3/31/73	6,000.00
1/26	Traf. & Park.	Westwood Invest. Assoc.	Services, 4/1/72 to 3/31/73	10,000.00
8/22	Treasury	American Bank Note Co.	Engraving & printing (low bid)	18,397.00
4/21	Treasury	Brinks, Inc.	Transfer of money, checks, & security, 5/1/72 to 3/31/73	8,019.00
7/11	Youth Activities	Wren Trans. Service	Transfer youth for summer rec. program, 6/26/72 to 9/1/72	10,000.00
6/21	Youth Activities	Brush Hill Trans. Co.	Transfer youth for summer rec. program. Aug. 20, 21, 22	3,200.00

MISCELLANEOUS SERVICES (CONTINUED)

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
10/13/72	Assessing	Coleman Bookbinding Corp.	Bind 117 Real Estate Books	$5,176.70
10/26	PFC	Excelon Security Service	AMENDS a contract for canine service 4/1/72 to 3/31/73	2,000.00
4/11	Library	Gerstenlager Co.	Two bookmobiles	50,719.00
7/7	Youth Activities	General Car Rental	Station wagons, 6/21/72 to 9/3/72	4,600.00
11/24	Library	Cabot, Cabot & Forbes, Inc.	Preventive maint, program of the mechanical equip. at Central Lib. 11/24/72 to 3/31/73	40,000.00
12/11	Building	Bunker & Sons	Shore up and repair 524 E. 7th St. (low bid)	4,100.00
12/15	Real Prop.	F.E. Ciccone & Co., Inc.	Supply and install revolving doors, City Hall	36,227.0
12/18	Real Prop.	Electrical Equipment Maintenance Corp.	Program of preventive maintenance in electrical panel	4,000.00
12/21	Real Prop.	Hub Mail Printing Corp.	Printing, folding and mailing Rent Board forms, 12/22/72 to 12/31/72	4,000.00
11/1	Building	J.J. Duane Wrecking Co., Inc.	Raze bldgs. at 38, 40, 42, 44 G St., South Boston (low informal bid)	6,915.00

TOTAL NUMBER OF LETTERS ---------- 97

TOTAL AMOUNT OF MISCELLANEOUS SERVICES ---------- $1,787,547.21

REMOVAL OF RUBBISH AND SNOW

DATE	DEPARTMENT	CONTRACTOR	LOCUS	AMOUNT
5/2/72	Health & Hosps.	M & C Corporation	L.I. Hospital, 4/15/72 to 3/27/73 (low informal bid)	$5,200.00
3/20	PWD	James A. Freaney, Inc.	Containerized service, 4/1/72 to 11/30/72	12,290.00
3/28	Real Prop.	James A. Freaney, Inc.	Quincy Market, 4/1/72 to 3/31/73	5,376.00
				17,666.00
10/13	Health & Hosps.	John J. Botti Co.	BCH & L.I. Hospitals, snow removal (no bidders)	12,000.00

TOTAL NUMBER OF LETTERS ---------- 4

TOTAL AMOUNT OF REMOVAL OF RUBBISH AND SNOW ---------- $34,866.00

MODEL CITY ADMINISTRATION

DATE	CONTRACTOR	LOCUS	AMOUNT
2/24/72	Community Development Corp. of Boston, Inc.	Rec. program, teens servicing teens, 8/1/72 to 7/31/73	$48,000.00
3/15	Community Development Corp. of Boston, Inc.	Economic development program, 3/1/72 to 7/31/72	416,364.00
8/8	Community Development Corp. of Boston, Inc.	Economic development program, 8/1/72 to 7/31/73	451,745.00
			916,109.00
3/6	Roxbury Action Program, Inc.	Rec. program Sub Area II, 1/1/72 to 7/31/72	48,822.00
5/3	Roxbury Action Program, Inc.	Extends 1971 contract	---
3/20	Federated Dorchester Neighborhood Houses, Inc.	Rec. program, Sub Area IV, 1/1/72 to 7/31/72	48,822.00
8/3	Federated Dorchester Neighborhood Houses, Inc.	Pub. Ed. Program to inform people of City services, 8/7/72 to 11/3/72	5,000.00
8/31	Federated Dorchester Neighborhood Houses, Inc.	Pub. Ed. Program on Ecology, 6/5/72 to 11/15/72	5,000.00
8/7	Federated Dorchester Neighborhood Houses, Inc.	Legal assistance program	5,000.00
			63,822.00
3/30	Roxbury YWCA	Rec. program, Sub Area VI, 1/1/72 to 7/31/72	48,000.00
/4	Roxbury Federation of Neighborhood Centers, Inc.	Operate summer day camp program, Sub Area V, 6/30/72 to 7/31/72	9,000.00
4/4			
3/10	Roxbury Federation of Neighborhood Centers, Inc.	Pub. Ed. Program, 4 months from date signed	5,000.00
			14,000.00
2/8	Ecumenical Social Action Committee	Rec. program, Sub Area I, 8/1/71 to 7/31/72	48,000.00
3/10	Ecumenical Social Action Committee	Pub. Ed. Program, 4 months from date signed	5,000.00
			53,000.00

MODEL CITY ADMINISTRATION (CONTINUED)

DATE	CONTRACTOR	LOCUS	AMOUNT
3/10/72	Youth, Inc.	Pub. Ed. Program, 4 months from date signed	$5,000.00
3/10	Sav-More Assoc.	Pub. Ed. Program, 4/1/72 to 7/31/72	5,000.00
3/10	Roxbury-No. Dorchester Area Planning Action Council	Pub. Ed. Program, 4/1/72 to 7/31/72	10,000.00
3/22	Bill's Landscaping	Sanitation demonstration program, 4/3/72 to 6/30/72	13,455.00
6/21	Bill's Landscaping	AMEND the above	828.00
			14,283.00
1/25	Cities, Inc.	Land use and development planning of Southwest Corridor, 1/1/72 to 6/30/72	30,000.00
3/15	President & Fellows of Harvard College	Counseling psychiatry services,8/1/71 to 7/31/72	8,920.00
10/11	President & Fellows of Harvard College	Counseling psychiatry services, 8/1/72 to 7/31/73	8,920.00
			17,840.00
3/1	Tenants Assoc. of Boston	Organizational activities, 8/1/71 7/31/72	10,000.00
6/30	Tenants Assoc. of Boston	Tenants ed. program, 8/1/72 to 7/31/73	40,000.00
			50,000.00
2/17	Cohen, Cohen, Havian & Shaller	Examine books of MCA, 2/1/72 to 7/31/72	35,000.00
6/20	Cohen, Cohen, Havian & Shaller	Amend cash reconciliation of books	25,000.00
6/9	Cohen, Cohen, Havian & Shaller	Financial management, 8/1/72 to 10/31/72	19,000.00
			79,000.00
2/23	Herbert C. Swett	Storage facilities, 10/1/71 to 4/30/72	3,300.00
7/18	Herbert C. Swett	AMEND above to extend through 7/31/72	1,680.00
			4,980.00

MODEL CITY ADMINISTRATION (CONTINUED)

DATE	CONTRACTOR	LOCUS	AMOUNT
12/20/71	Francis X. Foster	Lease 22 Yeoman St., 1/1/72 to 12/31/72	$3,600.00
12/23/71	United Community Constr. Workers	Board up bldgs., 1/1/72 to 7/31/72	40,000.00
6/2	United Community Constr. Workers	Cons. workers, trainee program, 8/1/72 to 7/31/73	150,000.00
6/21	United Community Constr. Workers	Board up bldgs., 8/1/72 to 7/31/73	90,000.00
			280,000.00
12/28/71	Preen Bldg. Maint. Service	2343 Wash St., 1/1/72 to 12/31/72	3,480.00
12/23/71	Cy Cleaning Co.	2414 Wash St., 1/1/72 to 12/31/72	4,740.00
7/20	La Alianza Hispana de Dorchester y Roxbury	Extends mother tutoring program, 8/1/71 to 7/31/72	30,000.00
8/23	La Alianza Hispana de Dorchester y Roxbury	Econ., Social, Ed. services to Spanish speaking, 8/1/72 to 7/31/73	340,000.00
			370,000.00
9/28	Trustees of Health & Hosps.	AMEND, administrative & fiscal planning	8,790.00
9/5	Trustees of Health & Hosps.	Model City Health Program	1,697,734.00
			1,706,524.00
10/3	Mass. Mental Health Research Corp., Inc.	Mental health services for children in Sub Area I	40,510.00
10/11	Blue Hill Christian Center, Inc.	Lease 49 Wayland St., Dorchester,for child care center	14,400.00
11/1	Blue Hill Christian Center, Inc.	Operate day care center, 7/13/72 to 11/3/72	48,000.00
7/10	Blue Hill Christian Center, Inc.	AMEND rehabilitation work	14,261.00
			76,661.00

MODEL CITY ADMINISTRATION (CONTINUED)

DATE	CONTRACTOR	LOCUS	AMOUNT
7/7/72	Elma Lewis School of Fine Arts	Night shows at Franklin Park, 6/16/72 to 9/9/72	$41,000.00
7/5	Roxbury Multi-Service Center, Inc.	Housing counselling services, 8/1/72 to 7/31/73	50,000.00
4/18	Roxbury Multi-Service Center, Inc.	Housing development fund, 5/1/72 to 7/31/73	140,000.00
4/11	Roxbury Multi-Service Center, Inc.	Sub Area V Group rec. program, 1/1/72 to 7/31/72	39,822.00
10/19	Roxbury Multi-Service Center, Inc.	Rec. program at teen center, Sub Area V, 8/1/72 to 7/31/73	16,000.00
			245,822.00
11/30	LaAlianza Hispana de Dorchester y Roxbury along with Roxbury Multi-Service Center, Inc.	Apartment rent-out program for freeze-outs	10,000.00
7/3	Council of Elders, Inc.	Program for elderly, 8/1/72 to 7/31/73	231,000.00
6/26	Ecumenical Social Action Center, Inc.	Rehabilitation and home ownership program, 8/1/72 to 7/31/73	60,000.00
6/20	F.I.R.S.T., Inc.	Drug treatment and rehabilitation program, 8/1/72 to 7/31/73	84,000.00
6/7	F.I.R.S.T., Inc.	Training for drug use prevention & rehabilitation program, 5/1/72 to 12/31/72	9,920.00
			93,920.00
6/8	Keyman Assoc.	Teens servicing teens program, Sub Area III, 8/1/71 to 7/31/72	48,000.00
5/5	Jet-A-Way-Trucking	Clean-up program, 42 working days (low informal bid)	13,104.00
3/14	Burdett College, Inc.	AMEND bookkeeping and secretarial course, now through 7/31/72	3,550.00

MODEL CITY ADMINISTRATION (CONTINUED)

DATE	CONTRACTOR	LOCUS	AMOUNT
11/1/72	Trustees of Rosa Parks Day Care Center	Operate day care center, 11/2/72 to 7/12/73	$160,000.00
10/19	Hawthorne House, Inc.	Day care center, Sub Area II, 12/1/72 to 7/31/73	8,500.00
10/19	Twelfth Baptist Church, Inc.	Community out-reach program, Sub Area III, 12/1/72 to 7/31/73	24,332.00
8/29	BRA	Relocation service, 9/18/72 to 7/31/73	1,517,690.00
7/10	Higher Education Program, Inc.	Staffing to counsel students going on to college, 8/1/72 to 7/31/73	25,000.00
7/10	Higher Education Program, Inc.	Adult ed., high sch., equivalency program, 8/1/72 to 7/31/73	88,606.00
7/10	Higher Education Program, Inc.	Program for advanced degree, 8/1/72 to 7/31/73	358,543.00
			472,149.00
7/27	B.U. Committee, Mental Health & Retardation Center	Hold a Roxbury workshop for children, 6/19/72 to 8/18/72	5,000.00
7/17	Stull Assoc.	Renovation, 632-640 Bl. Hl. Ave.	18,292.00
7/17	D.A.R.E., Inc.	Youth service system instruction, 1/1/72 to 6/30/72	10,000.00
7/17	IBM	MTST typewriter, 8/1/72 to 7/31/73	3,180.00
7/17	IBM	MTST typewriter for rehabilitation staff use, 8/1/72 to 7/31/73	3,300.00
7/3	IBM	460 Bl. Hl. Av., 8/1/72 to 7/31/73	6,000.00
			12,480.00
7/7	Federation of Boston Community Schools	Provide camperships in Foxboro, 7/10/72 to 8/31/72	8,000.00
7/7	Greater Boston YMCA	Youth camping program, 6/26/72 to 8/26/72	46,385.00

MODEL CITY ADMINISTRATION (CONTINUED)

DATE	CONTRACTOR	LOCUS	AMOUNT
7/18/72	Mel's Realty Trust	Basement 2401 Wash St., 8/1/72 to 7/31/73	$5,500.00
8/1	Mel's Realty Trust	3rd floor right, 2401 Wash. St., 6/1/72 to 12/31/72	4,550.00
6/1	Mel's Realty Trust	54-56 Rox. St., 2-3 Perkins Place, renovation work	50,000.00
			60,050.00
6/29	Boston Model Neighborhood Bd., Inc.	Clean-up program, 6/26/72 to 9/8/72	14,000.00
7/28	Boston Model Neighborhood Bd., Inc.	AMEND clean-up program	900.00
1/28	Boston Model Neighborhood Bd., Inc.	Transfer of monies of 1970 contract	---
7/7	Boston Model Neighborhood Bd., Inc.	Monitor, record, and evaluate contract performance, 8/1/72 to 7/31/73	31,330.00
7/7	Boston Model Neighborhood Bd., Inc.	Operate sch. community communications project, 8/1/72 to 7/31/73	21,071.00
7/7	Boston Model Neighborhood Bd., Inc.	Citizen ed. program, 8/1/72 to 7/31/73	147,462.00
			214,763.00
8/23	Circle Assoc.	Training program for Street Academy Staff Teachers (4 mos. from date signed)	5,000.00
7/10	Circle, Inc. (Div. of Circle Assoc.)	Youth tutoring youth program, 8/1/72 to 7/31/73	32,745.00
5/2	Circle Assoc.	Special ed. services tutoring program, 4/3/72 to 6/30/72	37,750.00
			75,495.00
9/7	Xerox	AMEND. adds to contract of 8/8/71	3,000.00
6/23	Xerox	8/1/72 to 7/31/73	22,500.00
			25,500.00
7/7	Camp Merrimac, Inc.	Summer camp program, 8/26/72 to 9/1/72	6,000.00
8/15	Camp Merrimac, Inc.	AMEND above, add counsellers	240.00
			6,240.00
11/2	M.I.T. Corp.	AMEND consulting and computer service	10,000.00
7/25	M.I.T. Corp.	Consultation,evaluation and computer service, 8/1/72 to 7/31/73	25,000.00
			35,000.00

MODEL CITY ADMINISTRATION (CONTINUED)

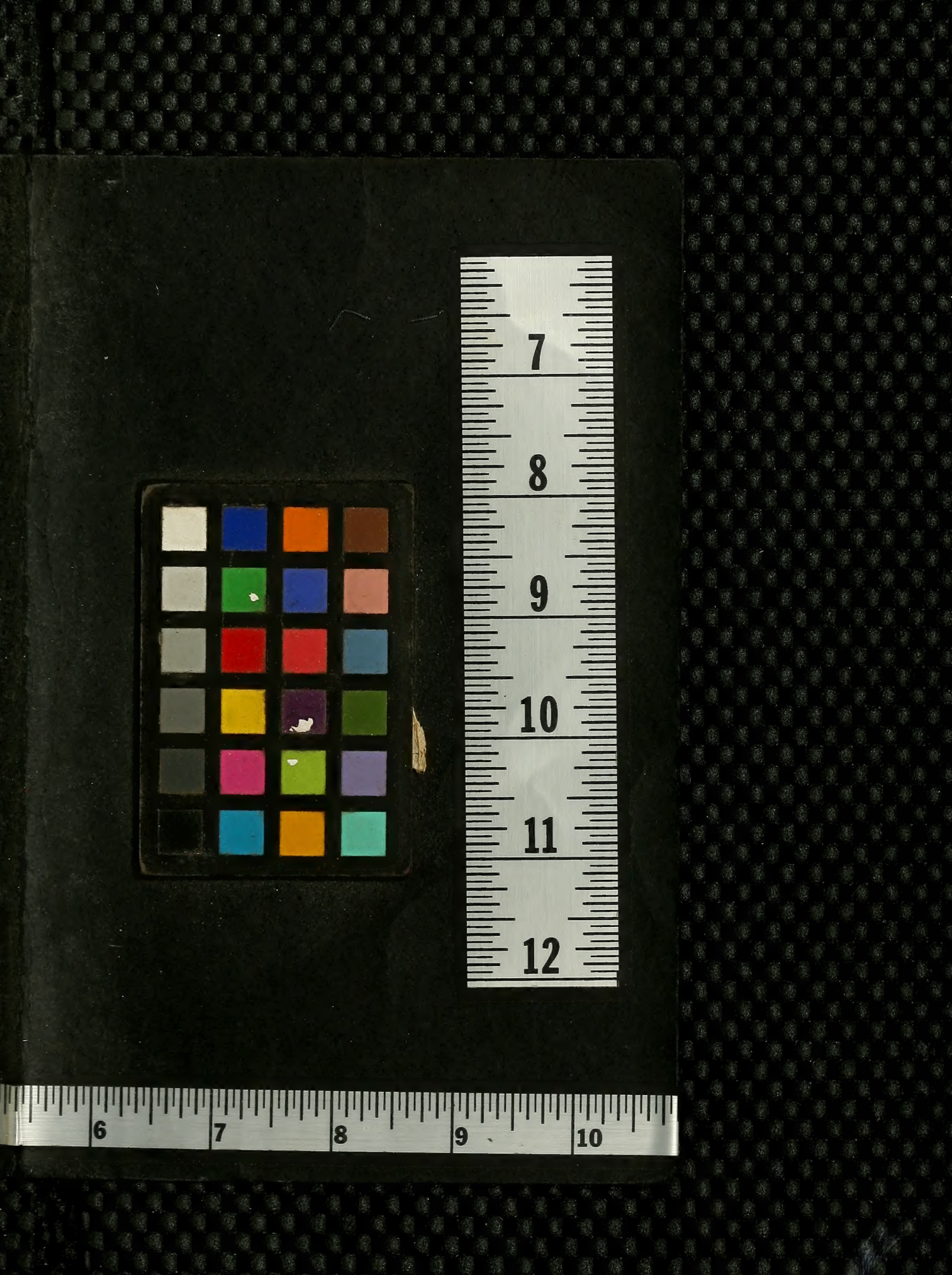
DATE	CONTRACTOR	LOCUS	AMOUNT
10/19/72	Central Roxbury Community Learning Center	Rec-teen program, Sub Area V, 11/1/72 to 7/31/73	$8,000.00
10/19	United Presbyterian Church, Inc.	Rec-teen center program, Sub Area VI, 12/1/72 to 7/31/73	20,864.00
10/19	Roman Catholic Arch. of Boston	Neighborhood youth program, Sub Area IV, 1/1/73 to 7/31/73	15,000.00
10/19	M.O.T.H.E.R.S., Inc.	Child care development program Sub Area IV, 12/1/72 to 7/31/72	25,000.00
11/14	Berlitz School of Languages, Inc.	Spanish speaking courses for staff people, 11/20/72 to 3/30/73	4,500.00
11/20	Paul Gerry	Accountant services for MCA program (picks up Cohen & Cohen contract)	56,000.00

TOTAL NUMBER OF LETTERS ---------- 95

TOTAL NUMBER OF MODEL CITY ADMINISTRATION ---------- $7,421,007.00

RECAPITULATION OF LETTERS TO AWARD - 1972

CATEGORY	NUMBER OF LETTERS	AMOUNT
Architects	42	$ 2,596,941.25
Engineers	65	1,301,114.53
Other Professionals	130	4,281,688.29
Rental and Servicing of Machines	61	1,506,311.02
Leasing of Property	43	528,763.66
Supplies and Materials	31	2,441,061.97
Miscellaneous Services	97	1,787,547.21
Removal of Rubbish and Snow	4	34,866.00
Model City Administration	95	7,421,007.00
TOTALS	568	$21,899,300.93


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